

Zaher Chehayeb

Prepress Packaging Supervisor

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Aley, Lebanon

A supervisor with over ten years of diverse work experience across various fields. Flexible, adaptable, and a clear communicator with collaboration and coordination skills. Reliable, dependable, and a problem solver with a positive attitude reaching win-win solutions.

Work Experience

Prepress Packaging Supervisor

Oct 2021 - Present

53 Dots | Bchamoun, Lebanon

- Providing packaging solutions.
- Supervising and monitoring the prepress process.
- Reaching out to clients and recommending changes to the initial product.
- Evaluating market trends and analyzing similar packaging designs.
- Collaborating with the production department to meet deadlines.
- Collaborating with the production teams through various phases.
- Inspection and approval of the final product.
- Vastly reducing the number of job errors through careful supervision and management resulting in better KPI results.

Digital Printing Coordinator

Apr 2021 - Present

53 Dots | Bchamoun, Lebanon

- Providing printing and installation solutions.
- Monitoring the printing and installation process.
- Reaching out to clients and recommending the ideal material/printing solutions.
- Actively maintaining and updating client accounts while displaying a courteous and empathetic attitude, resulting in client satisfaction.
- Collaborating with the sales department to meet project budgets.
- Collaborating with the installation team to meet deadlines through schedules.

Packaging Finalizer

Oct 2020 - Oct 2021

53 Dots | Bchamoun, Lebanon

- Meeting with the design and marketing teams to discuss packaging specifications and confirm budgets.
- Evaluating market trends and analyzing similar packaging designs.
- Brainstorming packaging ideas using hand sketches, verbal cues, words, and design software.
- Completing final mock-up designs using computer modeling software.
- Presenting final designs to stakeholders and company managers.

Supervisor

May 2017 - Dec 2019

Bee Design & Print | Hammana, Lebanon

- Grew existing customer accounts through exceptional customer service and effective sales.
- Promptly handled most of customer inquiries and complaints on a daily basis with a high customer satisfaction rate.
- Increased average customer order size by understanding their needs and recommending the right services and products while maintaining their budget.
- Supervised printing and installation solutions.
- Supervised the production and installation teams to meet deadlines and ensure top quality.

Service Provider

Feb 2015 - Mar 2017

Compagno | Aley, Lebanon

- Provided printing and installation solutions.
- Grew sales through recommending the right services on a budget.
- Documented customer interactions to keep track of and boost sales through tailored deals and packages.
- Maintained customer satisfaction through supervising and monitoring outsourced services (Printing and Installation).

Service Provider

Feb 2010 - Jan 2015

Jarir | Aley, Lebanon

- Provided exceptional customer service while assisting them and recommending the right products and services.
- Effectively negotiated printing and installation budgets resulting in customer satisfaction.
- Effectively updated workflow processes to meet deadlines and decrease schedule delays.
- Provided printing and installation solutions.
- Collaborated with the production department and installation teams to meet deadlines.
- Maintained a courteous and positive attitude while dealing with customers, resulting in better sales and strong relationships with customers and suppliers.
- Assisted with some IT work which included but was not limited to PC maintenance, and software installation and troubleshooting.

Core Skills

Coordination, Collaboration, Communication, Customer Support, Decision Making, Monitoring and Supervision, Problem Solving, Adobe Illustrator, Adobe Photoshop, Corel Draw, Package Designer, Prinect Cockpit, Prinect Signa Station, ArtiosCAD, AutoCAD

Education

American University of Science and Technology

Sep 2010 - Jul 2016

Bachelor Fine Arts and Interior Planning

Certificates

Project Management

May 2022

Coursera

SEO with Squarespace

May 2022

Coursera

Introduction to Google Docs

May 2022

Coursera

Google Ads for Beginners

May 2022

Coursera

IELTS - C1

Jul 2023

IDP