

MAJD H. GHOSSEIN

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Beirut, Lebanon

A versatile individual with acquired skills in human resource management, talent management, marketing, finance, accounting, logistics management, project management, business development, public relations, and customer service. Previously an engineering student that transferred to business administration, with the aim to combine both fields in one career path in engineering management. Efficient and effective when it comes to task completion, and a powerhouse when it comes to the number of tasks to be completed. Resilient, self-aware, solution oriented, able to empower others, and comfortable working alone and in a team. For more information please visit my personal website through the hyperlink above.

Education

American University of Beirut

Beirut, Lebanon

Bachelor's in Business Administration

June 2018

Business Information and Decision Systems concentration

Professional Experience

Banque Du Liban

Beirut, Lebanon

Intern

Jul 2018 – Aug 2018

- Shadowed all processes at the departments of financial markets and operations, foreign exchange and banking control commission
- Learned about the different economic factors and stabilizers of the Lebanese economy
- Recommended the use of information systems, block chain, and machine learning to develop the processes of the above-mentioned departments

AIESEC in Lebanon

Beirut, Lebanon

National Board Business Development Manager

Feb 2018-Jul 2018

- Created a national business development strategy and education cycle
- Created business development metrics and standards to be followed with partners and sponsors
- Managed, and lead the local committees of AIESEC in Lebanon
- Synergized with a team of five people on timeline and task completion
- Developed a new project related to a new exchange program to be implemented

AUB Outdoors'17

Beirut, Lebanon

Vice Executive of Safety, Construction, and Decoration

Nov 2016-May 2017

- Supervised the safety, construction, and decoration team leaders
- Ensured crucial deadlines are met in accordance with AUB and other Vice Executives
- Synergized with safety, health, and protection offices of AUB by ensuring regulations are met
- Assisted team leaders in planning, designing, and implementing of strategies
- Ensured materials are delivered on time by following up with procurement officer

Additional Information

Awards or Certifications

GCLAUMUN Diplomacy Award

Mar 2012

AIESEC Trainer and Facilitator

Aug 2016

Fullbridge U program certificate by the Olayan School of Business

Dec 2017

Special Skills or Proficiency

- Public speaking, session creation and delivery in Arabic and English
- Knowledgeable in MS Word, Excel, PowerPoint, Canva, C++, and SAP
- Knowledgeable in design thinking, product life cycle, and project management