Mazen Khattar

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Riyadh, Saudi Arabia

SUMMARY

MBA graduate with 10 years of professional experience in engineering project management & information technology. Proficient team leader with excellent communication skills. Analytical problem solver having strong business acumen and negotiation skills. Co-Founder of Siptip, a curated e-Commerce platform for wine, communicated in a fun non-technical way.

PROFESSIONAL EXPERIENCE

Kgtech Arabia

Lab Control Systems Division Manager

Riyadh, SA

Riyadh based company that offers complete integrated solutions for large-scale MEP projects

- Leading a team of 10 while directly reporting to the CEO
- Managing and executing all aspects of the department including staffing levels and yearly budgets
- Developing commercial offers and technical proposals and submittals to contractors
- Prospecting organizations and individuals to find new opportunities for growth and development
- Leading engineers and site teams to ensure progress and execution in a timely handover

Key Achievements

Established a partnership agreement with Hanwha Techwin (Samsung) to expand our product offerings

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Siptip

IT & Digital Director, Co-Founder

Washington, US

A curated e-Commerce platform for wine, communicated in a fun non-technical way

- Established the start-up technical vision; managed development of e-commerce platform including product finder, online store, website development (html, JavaScript, CSS, Google Apps Script), payment integration, etc.
- Conducted research on cutting edge technologies that create competitive advantage over similar online platforms
- Developed and managed digital marketing campaigns; planned the social media strategy
- Evaluated analytical insights from funnels, acquisition channels, and user behaviors to improve conversion rates
- Drove growth and customer acquisitions via paid social and programmatic advertising
- Measured and optimized paid marketing campaigns using vendor-specific dashboards

Key Achievements

Increased orders by 50% in first year, by developing marketing campaigns & formulating tactical sales promotions

Kgtech Arabia

Project Manager Riyadh, SA

Riyadh based company that offers complete integrated solutions for large-scale MEP projects

• Managed Lab Control Systems (Honeywell) projects for clients such as Aramco, Halliburton, and Qatar Foundation

•	Applied high-tech ventilation systems to operation and pandemic rooms in hospitals, educational and industrial laboratories, and other critical areas. Planned final handing-over activities (testing and commissioning) with international consulting companies (FTR International, Jacobs Zate, Klingstubbins).
Sa	abis
IT	Manager Abu Dhabi, AE
	Nov '09 - Nov '11
A g	lobal education network that has an active presence in 20 countries on five continents
•	Led and managed a team of 6 into maintaining a healthy IT infrastructure Monitored and controlled IT tasks to provide support for staff and teachers Organized training sessions on diverse IT subjects for teachers to enrich technology learning experience
Α	dmic
Sy	vstem Administrator Beirut, LB
	Dec '06 - Sep '09
Or	e of the leading and fastest growing multi-format retail operators in Lebanon
•	Operated alongside an IT support team; provided technical support to more than 500 employees Configured and maintained hardware, software, OS, firewalls, networking (LAN/WAN), storage, backup, etc
EI	DUCATION
V	asters of Business Administration (MBA)
ΙE	Business School Madrid, ES
	Jan '16 - Dec '16
То	o 10 percentile of the class
C	omputer Engineering
Le	ebanese American University Beirut, LB
	Oct '00 - Jun '06
C	ERTIFICATIONS
•	AWS Certified Cloud Practitioner Google Analytics Certification

LANGUAGES

Arabic (Native) English (Fluent) Spanish (Beginner)