

Yara J. Kamel

Zouk Mosbeh, Akabe Street
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Work Experience

Import/Export Agent, Gezairi Express SAL, December 2016 – Present

- Handling major clients' accounts
- Monitor and update shipment traces
- Liaise with stations abroad
- Communicate and coordinate with internal departments
- Organize workflow to meet customer timeframes

Internship

Account Executive, Fortune Promo7, July 2016

- Dealing with clients' requests
- Launching Campaigns
- Writing Creative Briefs

Media Planning, MTV Lebanon, November 2014

- Media Schedule, Budget Allocation

Education

Bachelor of Arts Advertising and Marketing, June 2016 - Notre Dame University, Zouk Mosbeh

Achievement

Certificate in Marketing Communications from the IAA - November 2016

Trainings

- **Coaching for Customer Care Program**, October 2017, Gezairi Express
- **Communication Skills**, November 2016, Gezairi Express

Computer Skills

MS Word, Excel, PowerPoint, Outlook, Adobe Photoshop, Adobe Premiere, Adobe After Effects

Languages

English, French, Arabic

Hobbies & Interests

Latin Dance

Swimming

Skiing

Hiking

Photography