

# Ali Osseily

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## EDUCATION:

**Lebanese American University (LAU), Beirut Lebanon**

Bachelor of Science in Business Studies – **Honors List**

**CGPA: 3.2/4**

Expected May 2019

**MGPA : 3.5/4**

### Dual Emphases:

- Banking & Finance
- Information Technology Management

## WORK EXPERIENCE:

**AM Bank, Headquarters Beirut, Lebanon** *July-Aug 2018*

**Position: Intern – IT & MIS**

- Supported IT operations in the bank
- Followed up with the bank's IT and MIS expanding development

**Allianz SNA, Hazmieh, Lebanon** *June 2018*

**Position: Intern – Underwriter & Finance**

- Experienced and understood how insurance companies operate
- Coordinated and assisted in daily tasks (filling, data entry).

**UNRWA (United Nations Relief and Works Agency)** *July – Aug 2017*

**Position: Intern – Supply Officer Assistant**

- Received extensive training on ERP SAP system: autonomy in handling transactions
- Coordinated transactions, data entry, filtering data, writing and submitting reports.

**Stallions Extra Hospitality Services, Beirut, Lebanon** *Sept 2015 – Sept 2016*

**Position: Server/Waiter**

- Worked as a waiter, organizer, and floor manager in numerous Beirut Hotel s (Bristol, Movenpick, Phoenicia, Lancaster) & Handled customers.

## EXTRACULICULARS:

- **UNDP, Hotline Operator and Operations Assistant** (*May 2018*)
- **Co-Founder of the Interactive Club at LAU** (April 2017 - present)
- **Logistics Coordinator at LAU MUN (Model United Nations)** (Sept 2018 – present)
- **School Relation Coordinator at LAU MAL (Model Arab League)** (Sept 2016 - May 2018)
- **LAU Phonathon** (Jan – March 2018)
- Member of the LAU Varsity Rugby team (Jan 2017 – Sept 2018)
- Member of AIESEC LAU, outgoing exchange function (Jan – Sept 2017)
- Committee member of the Hiking and Camping Club and the IT Club in LAU (Sept 2015 – May 2018)

## KEY SKILLS & COMPETENCIES:

**Computer: ERP (SAP)**

Windows Microsoft Office (Word, Excel, Power Point, Access)

SQL Server

Languages: English, French, and Arabic (fluent) - German (beginner)