



PROFILE

Energetic, fast learner, 12 years of combined experience across multiple industries in the United Arab Emirates helped me to gain considerable solid skills and interact with different nationalities to provide exceptional solid interpersonal and professional skills.

CONTACT

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SKILLS

- Communication
- Presentation
- Attention to details
- Time management
- Interpersonal & negotiation
- Project management
- Strategic thinking & planning
- Motivation & Inspiration

SUZY EL HAKIM

EDUCATION

ACHOLOGY- Academy of modern applied Psychology.
Certified Life Coach

Faculty of commerce Alexandria University of Egypt –2000–2005
Business Administration English Department

E.G.C – English Girls College - 1985-2000

WORK EXPERIENCE

Alkatraz Productions

Executive Producer

Feb.2014 – Nov.2019-Dubai - UAE

Projects: Hope Makers for H.H Sheikh Mohamed bin Zayed.

Ministry of Foreign Affairs - Consulate of Arab republic of Egypt in Dubai

General Consul's Office Manager

Jan 2011- Dec.2013- Dubai - UAE

Emirates Airlines

Flight Attendant

Oct 2007-Dec.2010- Dubai -UAE

PERSONAL DEVELOPMENT

- First Aid Emergencies Professional Training
- Food safety, hygiene & contamination.
- Safety & Security Emergency procedures.
- ACHOLOGY- **Certified Life Coach.**
- CPD - **Certified Nutrition coach.**

HOBBIES

- Singing, Swimming
- Travelling, Cooking.