

Nour Hussein

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OBJECTIVE

Seeking an internship in the field of Banking and Finance.

EDUCATION

BS in Business, Banking and Finance

Lebanese American University (LAU), Beirut, Lebanon

Expected May 2019

CGPA: 3.93/4.0

EXPERIENCE

Finance Intern - A&S Chronora official Rolex and Tudor retailer in Lebanon July 2018 - August 2018

- Assist by reviewing old invoices, shadowing members of the Finance Department as they perform their duties, in addition to the filing and data entry tasks.

Finance intern - Maalouli International Group(MIG) NGO, Beirut, Lebanon June 2018- Sept. 2018

- Assist the CFO by handling the requisition orders, purchase orders, and payment vouchers, in addition to processing cash and check receipts.

Hostess - Select Events Company, Beirut, Lebanon June 2017 – July 2018

- **Lufthansa Airlines** (July - Aug 2017): Help market the online website of this airline through direct contact with travelers in the airport.
- **SGBL Bank** (July – Aug 2017): gather information about potential customers during the Beit El Dine Festival and engaged them with a game

Assistant – Athletics Department, LAU, Beirut, Lebanon Sept. 2017 – May 2018

- Assist by managing the workload and organizing student files, in addition to providing support during events such as sports games (score boards, score sheet, and 24).

Assistant – Education Department, LAU, Beirut, Lebanon Sept. 2016 – Dec 2017

- Provided assistance to the department and assist in events

Monitor - Innocent Minds at AUB, Beirut, Lebanon July- Sept 2016

- Assisted teachers in the daycare with daily activities
- Led group of students during the AUB outings

Team Leader - LAU Summer Camp, Beirut, Lebanon July- Aug 2015

- Led a group of students and entertained them through recreational activities

Monitor - Movenpick Hotel E.D.S Summer Camp July-Aug 2014

- Help entertain different kids ages.

EXTRACURRICULAR ACTIVITIES

Member of LAU's Volleyball Varsity Team

Sept. 2017 – May 2018

Tutoring Grade 8 students (Science and English)

Jan. – June 2017

Volunteering in the Beirut Marathon Association

Nov. 2018

LANGUAGES

Fluent in English and Arabic

COMPUTER SKILLS

Word, Excel, and Power Point