

AYA SLEEM'S CV

Personal Details and Contact Information

- Name: Aya Wissam Sleem
- Date of Birth: 23/3/1999
- Nationality: Lebanese
- Phone number: 71326601
- E-mail: sleemaya99@gmail.com
- Marital status: single

Education and Qualifications

- Brevet (2012/2013) at AL-KAWTHAR SECONDARY SCHOOL (12.14/20)
- Terminal "SE" (2015/2016) at AL-KAWTHAR SECONDARY SCHOOL (14.453/20)
- Bachelor of Business Administration - BBA, Human Resources Management (2016/2019) at UNIVERSITY ANTONINE-BAABDA (GPA: 3.4/4)

Skills

- Computer skills:
 - Microsoft word document
 - Microsoft power point
 - Microsoft excel
 - Database
- Language skills:
 - fluent in English
 - fluent in Arabic
 - 1st level french
 - 1st level Chinese
- Interpersonal and communication skills
- Training and Development
- Performance Appraisal
- Conflict Resolution
- Team work
- Leadership
- Negotiation

PERSONAL INTERESTS: I enjoy tennis and played for the women's team at school.