

# Yara M. El Banna

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## EDUCATION

From 09/2015 to present	<b>American University of Beirut</b> Bachelor's in Psychology, Minor in Biology Expected Date of Graduation: Fall 2019 Courses Taken: Biology, Chemistry, English, Psychology, Statistics	Beirut, Lebanon
From 09/2011 to 06/2015	<b>City International School</b> Lebanese Baccalaureate: Mention Bien; Official in 2015 GPA 4.0. Graduated with high distinction. Valedictorian.	Beirut, Lebanon

## EXPERIENCE

From 08/ 2018 to Present	<b>AUB Belly Dance Club</b> <b>Secretary</b> <ul style="list-style-type: none"><li>Teaches the dance classes</li><li>Sends emails</li><li>Manages club's demands</li><li>Runs the club's social media: Instagram and Facebook</li></ul>	
From 07/2015 to Present	<b>Tutor</b> <ul style="list-style-type: none"><li>Teaches Sciences, Mathematics, English and Arabic</li></ul>	Beirut, Lebanon
July 2018	<b>Teens Who Code, Beirut Digital District</b> <b>Online Marketing</b> <ul style="list-style-type: none"><li>Ran Instagram stories</li><li>Created Instagram content</li><li>Took pictures</li></ul>	Beirut, Lebanon
From 02/ 2018 to 05/ 2018	<b>Outdoors, AUB</b> <b>Marketing team</b> <ul style="list-style-type: none"><li>Responsible for online marketing of Outdoors AUB</li><li>Ran Twitter, Facebook, and Instagram accounts</li><li>Produced content for online outlets</li></ul>	Beirut, Lebanon
August – September 2017	<b>Librarie Antoine</b> <b>Junior sales manager</b>	Beirut, Lebanon
May 2017	<b>Outdoors AUB</b> <b>Makeup Artist</b> <ul style="list-style-type: none"><li>Led the makeup team</li><li>Designed makeup looks for the theme</li><li>Applied makeup for more than 200 members</li></ul>	Beirut, Lebanon
From 09/ 2016 to 11/ 2017	<b>The AUB Music Club</b> <b>Public Relations</b> <ul style="list-style-type: none"><li>Managed bands and performers</li><li>Organized events</li><li>Ran Social Media Accounts; Facebook and Instagram</li><li>Photographs events and performers</li><li>Managed communications</li></ul>	Beirut, Lebanon
From 07/ 2016 to 08/ 2017	<b>Outlook Newspaper, AUB</b> <b>Social Media Manager</b> <ul style="list-style-type: none"><li>Ran the newspaper's Twitter page</li><li>Ran the newspaper's Snapchat account</li><li>Took photographs</li></ul>	Beirut, Lebanon
From 09/ 2015 to 08/ 2017	<b>Outlook Newspaper, AUB</b> <b>Senior Staff Writer</b> <ul style="list-style-type: none"><li>Wrote published articles for News, Opinions, Lifestyle, Arts and Culture and Sports</li></ul>	Beirut, Lebanon
May 2016	<b>Organic Chemistry Competition (OC4)</b> Position held: Volunteer <ul style="list-style-type: none"><li>Assisted event attendees</li><li>Helped through different occasions in the 2-day international competition</li></ul>	Beirut, Lebanon

## SUMMARY SKILLS

**COMPUTER SKILLS:** MS Word, Excel, PowerPoint, Access, Internet use

**LANGUAGES:** Fluent in English, Arabic with basic knowledge in French (writing, reading and speaking)

**SKILLS:** Leadership, Communication, Team-Building, Organizational, Management, Public Speaking, Event Planning, Decision Making, Ability to Work Under Pressure, Creativity, and Writing

**RESEARCH SKILLS:** Databases, Magazines, Books, and Newspapers

## INTERESTS AND HOBBIES

- Sports: Basketball and swimming
- Artistic: drawing/painting and photography
- Social: university clubs and societies
- Writing: literature, poetry and novel reading and writing

## **REFERENCES**

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Available upon request