Tracy Makhlouf

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Objective

I am seeking a position in your organization that will help me acquire the personal development and technical growth that I need and allow me to showcase my potentials and abilities. Expecting that this opportunity will be a positive contribution to your organization and my individual goals.

Education

MASTERS MEDIA STUDIES | AMERICAN UNIVERSITY OF BEIRUT

Major: Media Studies

BA JOURNALISM | JUNE 2018 | LEBANESE UNIVERSITY

Major: Journalism

LEBANESE BACCALAUREATE | JUNE 2015 | LEBANESE EVANGELICAL SCHOOL FOR BOYS AND GIRLS- LOUEIZEH, BAABDA

Major: Sociology and Economics baccalaureate

Work Experience

PRODUCTION INTERN| PRODIGIOUS | JULY 2018

SOCIAL SERVICES | HOME OF HOPE LEBANON | JANUARY 2018 TO PRESENT

Home of hope is a shelter for abused, abandoned and orphaned kids.

- Assist kids with their homework
- Engage with them through communication

JOURNALIST | ARAB CITIZEN MEDIA| APRIL 2017 TO PRESENT

This newsroom is a Birmingham University project conducted by Dr. Dima Saber in Lebanon. It is a mobile newsroom that works on covering events and conferences taking place in different areas in Lebanon. Aims to support investigative journalism in the region.

- Intensive trainings related to the field
- Write articles and make videos
- News coverage for events and conferences
- You can access my articles on the following link: https://arabcitizenmedia.org/author/tracymakhlouf/

INTERN| VOICE OF LEBANON RADIO | AUGUST 2017 TILL SEPTEMBER 2017

- Wrote and edited News
- Conducted news reports

INTERN| NATIONAL NEWS AGENCY LEBANON | DECEMBER 2017 TILL JANUARY 2017

Wrote and edited news

Extracurricular Activities

ELECTION DELEGATE FOR AN ELECTION CANDIDATE AT KAHALE MAY 2018

- Participated in campaign organization
- On ground during elections day to explain electoral law and process

SPEAKER AT SUSI REUNION CONFERENCE IN JORDAN FEBRUARY 2018

- Three-days conference in Jordan
- Shared my experience during SUSI and how I am applying what I've learned in my homeland

U.S STUDENTS' EXCHANGE PROGRAMS | U.S EMBASSY LEBANON | AUGUST 2017 TO PRESENT

- Participated in SUSI exchange program 2018 in the U.S
- Participants enrolled in intensive courses related to gender studies and politics
- Received two certificates for completing the program. One from Saint Mary's College Indiana and on from the U.S Department of States

HOW TO REPORT ON GENDER-BASED VIOLENCE ISSUES | 2017

- Organized by May Chidiac Foundation in collaboration and funded by UNESCO.
- Covered all sides of the topic. (Law, Psychology and Media)
- Conducted an evaluated project at the end

DEBATE WITH PARLAIMENT MEMBERS | 2016

- Debate with parliament members on education condition in Lebanon.
- Parliament Members: Farid Al- Khazen- Mohammed Al Hajjar Marwan Fares

BLOMSHABEB WORKSHOP ON NEWS COVERAGE | 2017

It was a one-day workshop with journalist Youmna Nawfal

- Covered News writing
- Practiced body language and performance on camera

Skills & Abilities

COMPETENCES

- Communication Skills
- Teamwork Skills
- Management and Leadership Skills
- Responsible and cooperative
- Ambitious
- Social Activist
- Adaptive
- Multitasked

PERSONAL ATTRIBUTES

- <u>Languages</u>: Fluent in Arabic and English. Basic in French and Spanish
- Computer Skills: Microsoft Word, Power Point, Excel, HTML, Photoshop and Premiere Pro.
- <u>Hobbies</u>: Reading- Coloring- Swimming Watching Movies

References

ALL REFERENCES ARE AVAILABLE UPON REQUEST