

# Ilham Nasser

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Telephone Number : 00 961 71536543  
Date of Birth : 16-Aug-95  
Address : Beirut - Lebanon

## SUMMARY

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Motivated graduate in political science and administration with a desire to work in public policy research and analysis, non-profit sector, or economic and community development. Skilled in working under pressure, demonstrating exceptional communication skills, and making critical decisions during challenging situations.

## EDUCATION

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**Masters in Political Science and Administration:** 2017 - 2019

Major courses: public policies, project management, public employability, international relations, international crisis management

**Bachelors in Political Science and Administration** 2013 - 2016

## PROFESSIONAL EXPERIENCE

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- **Research and administrative assistant(internship)- Beirut Arab University- Jan 2019-present**
  - Doing researches in Human Rights Center
  - Working on administrative tasks
- **Research and Planning Officer - Ministry of Agriculture - May 2018 - November 2018**
  - Problem Analysis
  - Working on extension plan for 2019 that includes risk management
- **Private tutor in Economics and Sociology - 2015 – 2018**
  - Grade 12 Students
  - Junior university students

## TRAINING

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- **Skills for Success Program - AMIDEAST May 2018 – Nov 2018**

The program provides around 300 hours of intensive training, which includes:

  - Personal and Professional skills
  - Business English Language
  - Computer and IT Skills
  - Workplace Readiness
  - Employability Skills
- **Skills for leaders program – Scout Aug 2016**

The program provides around 90 hours of training that includes:

- Leadership
- Planning
- Risk Management

## LANGUAGES

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Fluent in English and Arabic