

# ELIE GEORGES EL HANNA

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## HIGHLIGHTS

- IFRS certificate from ACCA (London, UK)
- Consolidated Financial Statements
- Financial Statement Analysis

## WORK EXPERIENCE & INTERNSHIPS

Senior accountant, Sept. 2016 – present

Tanmia Agriculture, Zahle – Lebanon

- Reviewing detailed analyses of fixed asset, general ledger, financial statements, balance sheet reconciliations, journal entries and depreciation on a monthly, quarterly and annual basis.
- Providing timely explanations of the variance between actual results and forecasts budgets.
- Preparing monthly financial reports, reconcile complex fixed asset accounts and Banks and providing reports to management regarding major expense fluctuation.
- Assist with providing and implementing an end to end financial systems (Oracle ERP) support and resolving technical problems and update the system to any changes.
- Providing support for accountants and external departments in general accounting and other related functional areas.

Accountant, Jan 2015 – June 2016

Finan Valley s.a.r.l., Hazmieh – Lebanon

- In charging of all accounting matters for the company including data entry, issuing monthly invoices and receipts.
- Preparing bank reconciliation and closing entries on a monthly basis and collecting due payments.
- Cross-checking data between the system and the physical count.
- Assisting with quarterly audit preparation and closing reports.

Internship, July 2014 – Sept. 2014

DIP retail Ltd, London UK

- Recording and reporting the cash flow transaction of the company.
- Maintaining financial records.

Internship, Feb 2014 – June 2014

Mediane company, Zahle Lebanon

- Organizing files, records, cash equivalent to comply with company policy and procedure.
- Responding day to day customer queries and identifying solutions to problems when necessary.

## **EDUCATION**

Master's Degree Banking & Finance, 2015 – 2017

Antonine University – Baabda, Lebanon

Bachelor Degree Banking & Finance, 2011 - 2014

Antonine University – Zahle, Lebanon

## **SKILLS & STRENGTHS**

- Analytical communication skills: interpersonal, listening, team work and surveying.
- Computer skills: ERP (oracle), MACC, Silicon Books, Microsoft office.

## **LANGUAGES**

- Arabic, English, French