

HUSSEIN SAFWAN

PROFILE

Looking for long-term association with the people oriented organization where individual talent skills and hard work acknowledged conducive work culture providing with intellectually stimulating environment and rewarding career.

CONTACT

PHONE:
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Hussein.safwan@outlook.com

Address:
Beirut – Lebanon

EDUCATION

Antonine University – Beirut – Lebanon
Bachelor of Banking and Finance - 2017

Manor House School – Beirut – Lebanon
Lebanese Baccalaureate E.S - 2011

WORK EXPERIENCE

S.G.B.I BANK – Beirut - Lebanon [Trainee]
2017–2018 (3 Months)

- Add checks on account
- Make bank check
- Microsoft office (Word – Excel)

V.N.T BY VINATO – Beirut - Lebanon [Sales Man]
2016–2017

- Write and record orders for merchandise or enter orders into computers.
- Order or purchase supplies
- Stock carts or stands
- Prepare documents such as representation contracts purchase agreements closing statements deeds and leases.

COMPU PRINT – Beirut- Lebanon [Accountant]
2016–2017

- Receive payments and post amounts paid to customer accounts.
- Analyzed monthly balance sheet accounts for corporate reporting
- Develop maintain and analyze budgets preparing periodic reports that compare budgeted costs to actual costs

LANGUAGES

	Speaking	Reading	
English	Good	Very Good	
Arabic	Very Good	Very Good	