

# CARINE SALEH

Address: Al Mousaytbe, Jaroudi street | Beirut, Lebanon

Phone Number: +961 76 652 319

E-mail Address: [carinesaleh1@hotmail.com](mailto:carinesaleh1@hotmail.com)

## OBJECTIVE

Seeking a position as a Recovery Analyst where I can apply and fine-tune my skills and business knowledge.

## EDUCATION

From Sep. 2016 to June 2019	<b>American University of Beirut</b> Bachelor in Business Administration, with Emphasis in Finance Expected Date of Graduation: June 2019 Courses Taken: Investment Valuation, Risk Management Grades: 79/100, 77/100 Cumulative GPA: 3.11/4.00	Beirut, Lebanon
From Sep. 2018 to Dec. 2018	<b>Instituto De Empresa University, Business School</b> Exchange Semester Fall 2018-2019 Courses taken: Investment Analysis and Portfolio Management, International Finance, Retailing Grades: 93/100, 87/100, 91/100 Overall Semester GPA: 4.00/4.00	Madrid, Spain
From Sep. 2001 to June 2016	<b>Lycée Abdel Kader</b> French Baccalaureate: Filière Scientifique Official in 2016 Mention Bien	Beirut, Lebanon

## EXPERIENCE

From June 2018 to July 2018	<b>CreditBank, Retail department</b> Position Held: Trainee <ul style="list-style-type: none"><li>Built strong relationships with customers</li><li>Engaged in debt collection activities</li><li>Engaged in a simulation for the bank's new application</li><li>Managed some customer accounts</li></ul>	Beirut, Lebanon
-----------------------------	--	-----------------

## CERTIFICATIONS

From Mar. 2018 to Apr. 2018	<b>Injaz Innovation Camp</b> <ul style="list-style-type: none"><li>Innovation Camp is a program where multiple teams compete towards finding the most innovative business solution to solve a specific business challenge.</li></ul>	Beirut, Lebanon
From Sep. 2017 to Dec. 2017	<b>Fullbridge U Program at The American University of Beirut</b> <ul style="list-style-type: none"><li>A 2-month career preparedness course focused on effective communication, teamwork, design thinking, and critical work management skills.</li></ul>	Beirut, Lebanon
From Feb. 2017 to May. 2017	<b>Thomson Reuters Eikon – Version 4 Certification</b> <ul style="list-style-type: none"><li>A tool that offers real, relevant, and trusted access to financial data.</li></ul>	Beirut, Lebanon

## EXTRACURRICULAR ACTIVITIES

- Music Club:** at the American University of Beirut
- Basketball:** former member of Taadod Club girl Basketball team.
- Le Conservatoire National Supérieur de Musique :** Level 4 Piano player
- PR:** Be Madrid company (Madrid, Spain)
- AUB Outdoors:** part of the concert team

## SUMMARY SKILLS

**COMPUTER SKILLS:** MS Word, Excel, PowerPoint, Access, Internet use, Thomson Reuter Eikon, Bloomberg Terminal

**LANGUAGES:** Fluent in English, Arabic and French (writing, reading and speaking), Spanish: Limited working proficiency

**SOFT SKILLS:** Leadership, Communication, Team-Building, Organizational, Time Management

## INTERESTS AND HOBBIES

- Sports: Basketball, Swimming
- Artistic: Piano
- Cultural: Reading
- Social: Event Planning, Event Promoting

## REFERENCES

Available upon request