

SysAdmin & Cyber Security Specialist

ABOUT ME

Dedicated to optimization experienced DevOps Engineer understands the melding of operations and development to quickly deliver code to customers. Has experience with the Cloud and monitoring processes as well as DevOps development in Windows & Linux systems. Also Diligent Cyber Security Specialist proficient in online security research planning execution and maintenance. Adept at training and educating internal users on relevant cyber security procedures and preventative measures. Specialize in network monitoring security software installation and working to prevent cyber-attacks especially in business and corporate settings.

AREAS OF EXPERTIS

- *System administration Project management*
- *Server Configuration Technical support*
- *Network Services Support and Management*
- *Virtualization (ESXi, Hyper-V, Citrix)*
- *Security products*
- *VOIP*
- *Linux & open Source*
- *Windows Server*
- *SIEM management*

Microsoft Certified professional
Microsoft Certified Technology Specialist

YEHA SERRIEH

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Experience

SENIOR SYSTEM ADMIN (FEB 2018 – DEC 2018)

Layout International S.A.R.L - Lebanon

Acting as technical lead to implement, integrate and configure enterprise solution (A7PRO) on Linux in-house configured, managed VM, and Windows OS host machine. Meetup with clients to create plan, implement, oversee and maintain server and network infrastructures and projects.

Job Duties & Responsibilities:

- Develop and implement project plans, risk assessments and contingency plans.
- Manage scope, documenting pros / cons, benefits, implications and recommendations for review/approval by Leadership Team.
- Interact with customers and staff at the technical level, as required.
- Proactively manage and maintain server, network and firewall systems.
- Maintain operational, configuration, and other procedures and documentation.
- Ensure full and correct time capture on a weekly basis for all project and administration work to allow effective top level reporting.
- Administer and support core Microsoft, Cisco, Citrix and VMware technologies.
- Mentor / cross train team members on existing and new technologies
- Carry out special tasks at Management's direction.
- Design, install and configure internal and customer facing servers, network devices and firewalls.
- Design and implement monitoring, configuration management and reporting functions that will make a hands-off environment.
- Define and document best practices and support procedures.
- Provide after-hours support for Infrastructure related emergencies as well occasional weekend.
- Upgrade and configure firmware, operating systems, and software and business applications.
- Perform ongoing performance tuning, hardware upgrades, and resource optimization as required Maintain inventory and asset configuration documentation.
- Assist with hardware, firewall, telecom and software vendor evaluation, recommendation and negotiations.
- Other duties as assigned.

SKILLS

- Technically minded
- Pro-active
- Well-Organized
- Team Oriented
- Detailed Oriented
- Observant & Attentive

Freelance Projects

- Windows Server 2016 Advance Security Training & hardening seminar includes active directory, file distribute server roles, GPO, & firewall configuration – 3 days sessions – **Allied Engineering Group EMEA**
- Windows Server 2008/R2, 2012/R2 Technical Advanced procedures to secure, and manage windows servers in maximum secured restricted zones (Banking sector - swift) - **Allied Engineering Group EMEA**
- Blackbox Assessment & Security testing on windows servers infrastructure, and network devices - **Allied Engineering Group EMEA**
- Different web developing projects using WordPress, Magneto, and PrestaShop:
 - **Undici Ladies Salon Dubai**

Clients

- Qatar Airways – Qatar
- Sunstar newspaper - Philippines
- Karangkraf Media City - Malaysia
- Times of Oman - Oman
- Dubai Media City - UAE
- ITP Publishing Group - UAE
- Sport 360 – UK
- Al Bilad – Bahrain
- Al Madina newspaper – KSA
- Saudi Gazette newspaper – KSA
- Al Yaum newspaper – KSA
- Japan Times newspaper - Japan

IT SECURITY OFFICER (MAY 2015 – MAY 2016)

iTradeTec - Lebanon

Job Duties & Responsibilities:

- Develop, implement and monitor a strategic, comprehensive enterprise information security and IT risk management program
- Work directly with the business units to facilitate risk assessment and risk management processes
- Develop and enhance an information security management framework
- Understand and interact with related disciplines through committees to ensure the consistent application of policies and standards across all technology projects, systems and services
- Provide leadership to the enterprise's information security organization
- Partner with business stakeholders across the company to raise awareness of risk management concerns
- Assist with the overall business technology planning, providing a current knowledge and future vision of technology and systems

TEAM LEADER / ELECTRONIC ARCHIVE (OCT 2011 – SEP 2014)

Dar AL Handasa Shair and Partners - Lebanon

Job Duties & Responsibilities:

- Set clear team goals and KPIs.
- Delegate tasks and set project deadlines.
- Oversee day-to-day teams' operation and performance.
- Do regular performance evaluation.
- Create a health and motivating work environment and atmosphere.
- Develop a well-designed and motivating evaluation program.
- Communicate with teams about their performance.
- Monitor team performance and report on metrics.
- Motivate team members.
- Discover training needs and provide coaching.
- Listen to team members' feedback and resolve any issues or conflicts.
- Plan and organize team building activities.
- Authenticate and appraise historical documents and archival materials.
- Preserve and maintain documents and objects.
- Create and maintain computer archives and databases.
- Organize and classify archival records to make them easy to search through.
- Safeguard records by creating film and digital copies.
- Direct workers who help arrange, exhibit, and maintain collections.
- Set and administer policy guidelines concerning public access to materials.
- Provide help to users.
- Find and acquire new materials for their archives.