



Zeinab Chami

Citizenship: British/Lebanese

Phone: 70870608

Email: zeinab.chami@hotmail.com

ABOUT ME

I am an ambitious female leader looking to progress into a senior position. Having developed communication skills when working in managerial positions I've nurtured successful working relationships. As a result, I possess an advantageous professional network. Due to over 7 years of experience within this industry, my hopes are to secure a challenging role in a multinational company where I can bring fresh strategic vision and value to the business.

Skills

Great communication
Quick Adaptability
Motivated
Enthusiastic
Good listener

Experience

Fawaz Holding sarl

Mar. 2018 – present

Adminstrive assistant to the CEO

American University of Culture and Education

Nov. 2016 – Feb. 2017

Administration Specialist/ Associate to vice president

B International Group (Marketing and Public Relations)

Nov. 2013 – Oct. 2016

Administration Department Manager

Tahaddi (Nonprofit organization)

Sept. 2012 – Aug. 2013

English Mentor (teaching underprivileged children and adults)

Deutsche Schule, Beirut, Lebanon

Sep. 2009 – July 2012

Teaching English as a Foreign Language Mentor / Performing Arts Mentor

Education

1997-2003 King Fahed Academy School - London, U.K.
AS Level

2003-2007 Lebanese American University LAU
B.S. degree in Business Administration Marketing

2009-2010 Lebanese American University LAU
Teaching Diploma – English as a second language