

Zeina Mosleh

Phone Number: +961-70-330961 E-mail Address: zim06@aub.edu.lb

EDUCATION

American University of Beirut

Sept 2014 – June 2017

Bachelor in Elementary Education with emphasis in language arts and social studies.

EXPERIENCE in Beirut, Lebanon

Teacher at Jass School

Oct 2018 - Present

- Set lesson plans for grade 4 and 7 students.
- Assess and evaluate students throughout their academic performance.
- Apply the lesson plan needed to cover the required material.

Teacher Assistant at the American University of Beirut

May 2018 - Present

- Aid in remedial reading and writing courses 200-level.
- Assist in specific strategies to help students be successful in creative English writing.

Tutor with Tutor Guru

March 2018 - Present

- Tutor English writing both online and face-to-face with students ranging from school to undergraduate students.
- Concentrate on skill development and long term reading and writing improvement.

Shadow Teacher at Golden Tulip Hotel Mariotte

June 2017

- Enhanced the child's communication by talking with him/her through all the activities (Playing, eating breakfast, reading, art).
- Assisted the child in actions that may be a problem on him/her to do it on his/her own (napping, eating lunch etc.)

Trainee at Virgin Megastore

June 2017 - July 2017

- Provided customers with information about any book they may ask or told them what it talks about based on the summary of the books.
- Organized books according to the different kinds of book genre, publishing house or last name of the author.

Inter at Ahliah School

Feb 2015 - June 2017

- Conducted the different strategic lesson plans of each lesson presented in the unit and integrated it with other subject matter in such a way that it matches with the language art element.
- Wrote down the daily observations that would happen in each session.
- Performed two kinds of assessment formative and summative assessment throughout the internship.

EXTRA CURRICULAR ACTIVITIES

Attended the workshop of the MMKN organization, applying it' activities for grade 6 students along as well as set the lesson plans needed for grade 9 students and instruct them on it.

Conducted pre-surveys and post interviews for the visually impaired and sighted individuals present in the life skills program of the camp. Translated pre-survey, pre-interview, post-survey and post interview

as well as undergone the required observation log for the parents' workshop needed present in the life skills program of the camp.

PROJECTS ACCOMPLISHED

- **Action Research and Portfolio for the internship in the Ahliah School/The ways of Assessing grammar as well as the different teaching techniques.**

SUMMARY SKILLS

LANGUAGES: Fluent in English, Arabic with basic knowledge in French (writing, reading and speaking)

COMPUTER SKILLS: MS Word, Excel, PowerPoint, Access, Internet use.

RESEARCH SKILLS: Performing observation logs, transcribing and translating data, conducting interviews.

TECHNICAL SKILLS: Surveying, Procurement, etc

SOFT SKILLS: Leadership, Communication, Team-Building, Organizational, Public Speaking, etc...