



Mike Tawk

Business Analyst

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Beirut, Lebanon

14 November, 1994

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WORK EXPERIENCE

Business Analyst PFC International

06/2018 – Present

Beirut, Lebanon

PFC is a Lebanese-Qatari Business and Financial consultancy firm focused on serving individuals and institutions in the consultancy field.

Tasks/ work experience

- Understanding business objectives, challenges and opportunities of target and industry.
- Developing workable budgets, work plans and realistic timetables.
- Providing market research, analyses and insights into latest industry trends.
- Actively participating in client presentations.
- Analyzing financial information to produce forecasts of business, industry and economic conditions for use in making investment decisions.

Internship - Front Office Department Fidus Wealth Management

05/2017 – 07/2017

Beirut, Lebanon

Tasks/ work experience

- Trading, Sales & Advisory.

Jr. Underwriter - General Department United Assurance Co. SAL

06/2015 – 06/2016

Beirut, Lebanon

Tasks/ work experience

- Assessing & Managing Risks (Risk Management Department).
- Meeting with clients for new businesses.
- Generating Monthly reports.

Internship - Underwriting & Sales Department Libano-Suisse Insurance SAL

05/2014 – 12/2014

Beirut, Lebanon

Tasks/work experience

- Financial consultant in term life insurances and saving plans for retirement.
- Developing Underwriting skills in the Motor & Banc assurance department.

EDUCATION

Msc in Strategy, Consulting and Digital Transformation

EDHEC Business School (Exchange Semester)

2017

Lille, France

Master in Management ESA Business School

2016 – 2018

Beirut, Lebanon

BA in Sciences of Insurance & Risk Management Saint Joseph University (USJ)

2012 – 2015

Beirut, Lebanon

SKILLS

Time Management

Microsoft Office

Team Player

Creative

Verbal & Written Communication

Critical thinking

Problem-solving

Flexible

ACHIEVEMENTS

Paramedic at Lebanese Red Cross (2018 – Present)

Gemmayzeh Sector

Lebanese Rugby National Team Player (2016 – Present)

Scouts du Liban (1999 – 2014)

Groupe Sacré-Cœur Gemmayzeh

Internationale Rugby Board (IRB) - AUB (2013)

Level one coaching certificates

LANGUAGES

Arabic



English



French



INTERESTS

Rugby

Fitness

Hiking

Skiing

Reading

Camping