

# Talal Nabil Chahine

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## Education

### Bachelor Degree in Business Management

January 2014 - July 2018

American University Of Science & Technology, (Saida, Lebanon)

### 2nd Year in Aviation Management

June 2010 - June 2012

Prince Sultan University ( Riyadh, KSA)

### High School Diploma

2000 - 2009

Saud International School ( Riyadh, KSA)

## Work experience

### Sales Promoter

June 2012 - September 2014

Zain International ( Riyadh, KSA)

Promoting to customers the latest offers on mobile phones & Zain International Services & bundles.

### Communicator/Social Media

June 2016 - August 2016

Janna Sur Mer ( Damour, Lebanon)

Taking reservations for customers with the latest packages & confirmation. Working on social media ads ( Facebook Page & Instagram). Checking with customers of their satisfaction during their period in the resort.

### Internship ( HR Department)

August 2017 - September 2017

Al Ohadieh Co. For Contracting Trading & Industries Ltd ( Riyadh, KSA)

Having the right candidates to be interviewed, helping in questionnaires for interviewer, having most effective & efficient insurance policy. Having end month payment scheduled.

### Pit Stop Manager ( Circuit Manager)

March 2010 - August 2012

Reem International Circuit

Providing directions & regulations for drivers to follow.

Making Sure of Driver's Safety ( Seatbelt, Helmet, Engine & Tires Performance)

Setting allowed time to enter circuit

## Skills

### Languages

Fluent in English, & excellent in Arabic


### Trustworthy

Can be counted on & trusted.

**Good Listener & Communicator**

  
Listen, interrupt , take effective decisions & communicate clearly.

**Interpersonal Skills**

  
Negotiation  
Problem-solving  
Decision-making

**Leadership**

  
The ability to lead, have an effect, & manage group of people or teams.

**Well Motivated**

  
Giving out the best to gain the right experience and new knowledge.

**Team Player**

  
Great in team work with one objective to achieve set goal on time.

**Computer Skills**

  
Knowledge in Data analysis, Microsoft Word ,Excel, Access, & PowerPoint.  
Certificate in ICDL Diploma

## Interests & Activities

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- 2018: Translator ( volunteer) with the Syrian American Medical Society.
- 2017: Obtaining Certificate from Al Ohadieh Co. completion of internship.
- 2015-2018: Private Business in importing,exporting & selling pets/training.
- 2016: Obtaining ICDL Certificate (American University of Science and Technology)
- 2015 Member of Debate Club (American University of Science and Technology)
- 2010-2013 Member Event Planner (Prince Sultan University)
- Training with Lebanese Red Cross First Aid
- Organizer Marathon( Saida,Lebanon)

## References

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1.Ali Mohamad Hamadeh/Administration Manager/Al- Ohadieh Co. For Contracting Trading & Industries  
Ltd./+966502103775/ali.hamadeh@alohadieh.com

2.Ola Mouheil Dine / Advocacy and Public relation Coordinator / Syrian American Medical Society/ 76 962317 /  
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