



READY J. KHADRA

ART DIRECTOR



WORK EXPERIENCE

2007 - Present

TEAM LEADER

Educational Research Center / Sayegh Companies

📍 Zouk

1. Books Design and following up with editors, consultants and printing presses
2. Training

- Ministry of Education, Muscat, Sultanate of Oman / E-marking *(in partnership with Pearson)*
- Ministry of Education, Shuweikh, Kuwait
- Ministry of Education, Damascus, Syria
- Ministry of Education, Dubai, UAE

2018

PERSONAL TRAINER

Fitness Zone - Dbayeh

📍 Beirut

2013 - 2015

INSTRUCTOR (GRAPHIC DESIGN)

St. Charles Technical school-Achrafyeh

📍 Beirut

2013 - 2014

PROJECT MANAGER (FREELANCE)

Bayt el Lougha

📍 Beirut

ASHABONA

(Educational Website for teaching Arabic Language for Grades 1 to 6)

2012 - 2013

GRAPHIC DESIGNER (FREELANCE)

Sparky's Entertainment for kids

📍 Dubai

2000 - 2006

F&B HEAD WAITER

worked at several Lebanese and International restaurants

📍 Lebanon



EDUCATION

2017-2018

FITNESS INSTRUCTION

Inspire Academy / Europe Active / Lebanese Red Cross

📍 Beirut

Personal Trainer / Fitness Instructor / First Aid Certified

2014

PROJECT MANAGEMENT

FORMATECH (Integrated Learning Center)

📍 Zouk

Project Management - PMBOK 5th Edition (PMI)

2012

ADOBE SUITE

ETC (Computer Training Center)

📍 Dbayeh

Advanced Indesign

2003 - 2009

GRAPHIC DESIGN & ADVERTISING

Lebanese University

📍 Beirut

Bachelor Degree

CONTACTS



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WHY ME?

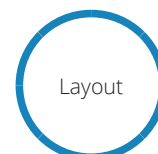
Advanced use of all design related programs, techniques and machines:

Adobe suite (...), QuarkXpress, HTML/CSS, Printing, HP, Xerox...

Successfully handle a wide range of functions using a combination of creative, printing skills, organizational, and marketing skills, strategies, plans and public relations.



SKILLS



Adobe Photoshop
Adobe Indesign
Adobe Illustrator
CSS/Html
Xerox & HP Printers
Mac OS
Photography
Social Media
UI/UX



LANGUAGES

Arabic
English
French



HOBBIES

Sports, Music, Reading, Technology



REFERENCE

Mr David Kirkham *Pearson Manager*

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