

**Jana El Amine**

**Beirut, Lebanon**  
**+96176841035**  
**jana\_amine@hotmail.com**

**Education:**

Programs at the Lebanese American University, Beirut:  
Major: B.S. in Business accounting  
Internal Auditing Education Partnership Program Certificate  
CMA in progress

Rafik Hariri High School graduate: Lebanese Baccalaureate in Humanities, 2016

**Work Experience:**

Private Tutor for university and school students (Since 2015)  
Employee at Saco company for 2 years (2017)  
Employee at Ahmad Saa'id's accounting office for 8 months (2018)  
Internship at Bank Audi for one month (2018)

**Computer and Language Skills:**

General computer literacy (Microsoft office, Pages, Keynote, Moviemaker)  
Languages: Arabic, English and French  
Excellent in Arabic, fluent in English

**Interests and Hobbies:**

Writing speeches and articles, specially those related to economical situations  
Dancer

*References available upon request*