



Romy Marguerite Abou antoun

Secretary

at SquareFit gym

Location: Beirut, Lebanon
Education : High school or equivalent, Lebanese
Bac?
Experience: 1 Year, 1 Month

CONTACT

Location: Beirut, Lebanon
Name: Romy Marguerite Abou antoun
Mobile Phone: +961.78885266
Address: Mansourieh
Country: Beirut, Lebanon
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LAST ACTIVITY: 2019-04-06

REGISTRATION DATE: 2019-04-06

REF.: CV62592604

TARGET JOB

Target Job Title: Sales Executive/representative

Employment Type: Employee

Employment Status: Part Time - Night Shift

Career Level: Entry Level

Notice Period: 1 month or less

PERSONAL INFORMATION

Birth Date 19 May 2000 (Age: 18)

Gender Female

Nationality Lebanon

Marital Status Single

Number of Dependents

EXPERIENCE (1 YEAR, 1 MONTH)

April 2017 - April 2018

Secretary

at SquareFit gym

Location: Lebanon , Baabdat

Company Industry: Sports and Recreation

Job Role: Secretarial

Organizing classes, ushering customers, updating calendars, receiving payments

EDUCATION

May 2022

Bachelor's degree, Law

at La sagesse University

Location: Beirut, Lebanon

Grade : 80 out of 100

June 2018

High school or equivalent, Lebanese Baccalauréat

at College elysee

Location: Beirut, Lebanon

Grade : 70 out of 100

SKILLS

Microsoft Office Word

Level: (Expert) | **Experience:** 10 years or less | **Last Used:** 1 month or less

Microsoft Excel

Level: (Intermediate) | **Experience:** 5 years or less | **Last Used:** 1 month or less

Organization skills

Level: (Expert) | **Experience:** 10 years or less | **Last Used:** 1 month or less

Communication skills

Level: (Expert) | **Experience:** More than 10 years | **Last Used:** 1 month or less

Quick learner

Level: (Expert) | **Experience:** More than 10 years | **Last Used:** 1 month or less

Leadership

Level: (Expert) | **Experience:** 10 years or less | **Last Used:** 1 month or less

LANGUAGES

French

Level: (Expert) | **Experience:** More than 10 years

Arabic

Level: (Expert) | **Experience:** More than 10 years

English

Level: (Expert) | **Experience:** More than 10 years

German

Level: (Beginner) | **Experience:** 3 months or less