

Mostafa Zaidan

Email mostafa.zaidan@lau.edu

Address Al Athar Street, Tyre, Lebanon

Phone +961 76851309

Experience

Ibhar Cultural Center
Assistant
Tyre, South, Lebanon
January-2017 - July-2017

Organized weekly activities for children in the Center.
Assisted the program coordinator in handling tasks and paperwork.
Mentored children to build up their Communication, Reading, Writing and Creative skills.

Noura Contracting Company
Office Assistant
Al Khobar , Saudi Arabia
June-2016 - August-2016

Handled daily tasks and paperwork around the office 3 days a week.
Assisted customers through services and orders.

Work from Home
Tutor
Tyre, South, Lebanon
January-2017 - Currently

Tutored several middle school and high school students multiple subjects 3 times a week on a weekly basis for the whole school year.

Lebanese American University
Work-Study
Beirut, Lebanon
August-2018 - May-2019

Worked in the LAU IT office for the academic year 2018-2019 and performed several IT tasks daily all around campus and in-office.

Skills

Java Coding - Beginner

Computer Applications - Advanced

Teamwork - Great

Organization - Great

Detail Orientation - Good

PowerPoint - Advanced

Excel - Advanced

Word- Advanced

Languages

English Advanced

Arabic Advanced

Education

Lebanese American University
Bachelor of Science in Computer Science
Beirut, Lebanon
2021

Lebanese Evangelical School
Lebanese Baccalaureate General Sciences with Honours
Tyre, Lebanon
2018