
NADIM MAAD

Barja, El Chouf, Lebanon ♦ C: +961 76 155384 ♦ nadim_maad@hotmail.com

EDUCATION

Beirut Arab University

Bachelor of Business Administration
Emphasis: Banking and finance

Beirut - Lebanon

March 2018

Grand Lycée

Lebanese baccalaureate in Life Science

Chehim - Lebanon

July 2012

EXPERIENCE

Family Market

Cashier & Supervisor

Barja -Lebanon

January 2016 - Present

- Ringing people up, take their money and give them their change and a receipt.
- Count the money in my cash register and compare it with the sales data in the computer at the end of the day.
- Managing employees.
- Ensure that customers are satisfied.
- Ensure availability of goods and place and receive orders accordingly.

Banque Libanos-Francaise

Trainee

Beirut - Lebanon

June - August 2015

- Underwent two months of training.
 - Did a training rotation between customer services department and tellers.
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SKILLS

- **Languages:** Arabic (Native), English (Good), French (Good).
 - **MS Office:** Excel (certified), Word (Certified), PowerPoint (Certified).
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INTERESTS AND ACTIVITIES

- Former wrestler at Beirut Arab University Wrestling Club.
- Participated in several charitable activities organized by a group of social activists in my town Barja to help poor families and refugees by collecting money and prepare food for them.