

Khajag V. Manisajian

Objective	Seeking a challenging career and a promising position in a reputable organization where my knowledge and expertise, can be better applied and developed
Personal Information	Marital status: Married Nationality: Lebanese, and holding Armenian passport Date of Birth: October 05, 1973 Place of Birth: Beirut
Education	Date: 1994 – 1996 University: NDU Place: Jeita, Lebanon Major: Electrical Engineering Date: 1996 – 1999 University: Haigazian University Place: Hamra, Lebanon Major: Computer science Degree: BS
Professional experience	Date: 2012 to present <u>Company: Heliozid Océ Emirates</u> Place: Dubai, Abu Dhabi & Ajman Position: Service Manager Products managed; <ol style="list-style-type: none">1. Océ Wide format B/W and Color A0 plotters2. Océ A4/A3 copiers3. Océ Arizona UV flat bed printers4. Océ TC4 scanners5. Canon iPF wide format inkjet plotters6. Context scanners7. RISO comcolor A4/A3 color inkjet copiers8. Samsung A4/A3 multifunction office printer and copiers9. Oki, wide range of graphic printers10. Granada direct textile printers11. Teckwin 5 meter R2R UV, Teckwin UV flatbed & textile printers12. Wit-Color digital cotton printers Responsibilities: <ul style="list-style-type: none">- Manage the sales and renewal of Service contracts, such as FSMC, SMC or LMC contracts- Achieving service sales and revenue targets- Manage the budget of the service department- Manage inventory of spares and consumables efficiently- Manage the P&L of each machine under contract, and advise the client and sales team to replace the obsolete equipment to reduce the cost of service- Recruiting engineers as and when needed- Plan training activities to improve team skills- Manage deliveries and installation of new machines with proper operator training- Manage work schedule of engineers, for preventive and corrective maintenance visits- Managing monthly reports, such as: warrant claim report, service visit report, machine breakdown report, spare parts and consumable report- Manage weekly and yearly spare part orders based on their movement

Date: 2007 – 2012

Company: UNILEC S.A.L. (Toshiba, White-Westinghouse, Midea, Home Appliances)

Place: Beirut, Lebanon

Position: Services & Spare Parts Center Manager

Responsibilities: Handling Customer claims, plan and supervise technicians' daily schedules, Spare parts & Finished Goods warehouse controller, Quality control, & claim reports to main companies abroad.

Date: 2005 – 2010

Company: ATEC (Wireless Internet Service Provider)

Place: Anjar, Lebanon

Position: Establisher and Owner

Date: 2002 – 2004

Company: Lebanese Armenian Technical College (L.A.T.C.)

Place: Beirut, Lebanon

Position: Establisher and Director of the collage,

Date: 1996 – 2007

Company: Armenian Schools

Place: Beirut, Lebanon

Position: Mathematics & IT instructor, IT manager (Hardware and Software maintenance)

Date: 1996 – 2005

Company: Self Employed

Place: Lebanon

Position: Computer Hardware and Software Sales and Repair

Languages English, Arabic and Armenian

References Available upon request