

Alam Zeidan

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EXPERIENCE

Robotics Instructor

Pathways (February 2019- Present)

Organizing class and prepare equipment – Making lesson plans prior to the sessions – Testing robots and projects prior to class - Pairing students and teaching them team work – Keeping up with the whole class at the same time – Keep students motivated.

Manager Assistant and Social Media Manager

Z Art Zone (February 2019- Present)

Secretary (Receive and transfer phone calls – Office Manager - Welcome and guide guests – Data entry – Schedule visits– Reply to or create emails) – Graphic Designer - Create and upload daily social media content – Read and reply to social media activity - Prep and check area for upcoming classes and activities – Guide workers, instructors, and students politely to their work or classes – Keep manager up to date with all activities carried in the space – Record all incoming money and expenses of the place with constant reporting.

Theatre Light Technician

Abraj Theatre (Summer 2018)

Produce light effects in live theater - Taking cues from the stage manager - Operating manual and computer controlled lighting system during the show.

Cashier and Phone Operator

Maksad Markets (November 2017- April 2018) - Chocoberries Abu Dhabi (summer 2017) - Lamartin Valley Resto and Cafe Abu Dhabi (summer 2016)

EDUCATION

Majoring in Industrial Engineering

Lebanese International University – LIU (2018 – Present)

High School

Baccalaureate in Life Sciences in Aley Cultural Secondary School (2018)

Project Proposal for Fundraising Course

International Academy for Building Capacity – IABC (2018)

OBJECTIVES

I am an engineering student trying to make the most out of my time and learn while being productive. I am desirous to work a job that could get me experienced for my future career as an industrial engineer and help me grow as a person. I aim to join team based vacancies, since such atmospheres push me to imply my full creative energy into my work or part. Another one of my objectives is to build a prosperous social circle, one that I can develop in.

SKILLS

- Excellent written and spoken English and Arabic language, with basic French.
- Microsoft Office (Word, Outlook, Excel, Powerpoint), Adobe Illustrator, in addition to research and social media marketing.
- Graphic design.

Activities

Member of Be2aman organization, an environmental and social organization established in 2012.