

Jamila Azar

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Biaqout, Metn. LB

OBJECTIVES

To seek a position who utilizes current software to execute creative and original graphic design for both print and the internet. Career stability and the possibility of advancement are highly valued. Professionally trained and competent in a wide range of design software and equipment including Adobe Creative Suite, web design, and photography.

SKILLS

Adobe (Ai, Id, Ps, Pr, XD, Ae, Lr)

Microsoft Office

Social Media, Content Creation, Web Platforms

LANGUAGES



PASSIONS



Travel



Reading



Photography



Music



Snowboarding



Red Cross

CERTIFICATES

Digital Marketing & Social Media
The CPD Standards office.

Design Thinking & Design MGT
Politecnico di Milano

EDUCATION

AUST, 2016 - 2019

MBA in Management emphasis in
Design Management

AUST, 2016 - 2018

Bachelor of Arts, Digital Graphic Design
Lebanese University, Faculty of Journalism
Bachelor of Science, Information Science
Collège Saint Joseph, 2009 - 2010

Baccalaureate, Social Sciences & Economics

behance.net/jamiesazar
instagram.com/jamie.azarr
linkedin.com/jamieazar
myuselessblog.com

WORK EXPERIENCE

PBM Real Estate (February 2019 - present)

- Communication Officer & Graphic Design

Collaborate with management to develop & implement an effective communications strategy based on our target audience.

Write, edit, and distribute content, including publications, press releases, website content, annual reports, speeches, & other marketing material that communicates the organization's activities, products and/or services.

Establish and maintain effective relationships with copy centers, clients, developers & embassies & maintain a media database.

Design & develop marketing materials; offline & online.

Freelance, (June 2017 - present)

- Graphic Design & Social Media Marketing Specialist & Photography

Conceptualizing visuals based on requirements,

Creating images & layouts by hand or using design software,

Developing graphics & testing graphics across various media,

Develop illustrations, logos & other designs,

Creating Social Media Content & managing social media accounts, online boosting,

Compose shots, understand framing, color & light to create a visually pleasing photograph.

BrightenAds, (February 2018 - May 2018)

- Graphic Design & Social Media Marketing Specialist

Conceptualizing visuals based on clients requirements & needs,

Developing graphics & testing graphics across various media,

Develop Social Media posts, Illustrations, logos & other designs,

Design & develop marketing materials; offline & online,

Creating Social Media Content & managing social media platforms.

AUST, Business Department, (Nov 2016 - June 2017)

- Research Assistant

Prepare Finance & accounting university courses, proctoring exams and grading,

Composing business material research,

Update Business Department database, verify data, and perform quality control.

World Vision, (July 2013 - Sep 2016)

- System Operator & Field Coordinator

Supervise administrative trainees and divide responsibilities to ensure performance

Perform Data entry & Data Quality Control,

Upgrade systems & processes as required for enhanced functionality & security issue resolution,

Update archive system & Online data system,

Submit timely reports and prepare presentations/proposals as assigned,

Generate reports, & follow up on the department's business process,

Perform Field Visits, Translate documents,

Edit photos and videos

TRAININGS

Lebanese Red Cross

Emergency Medical Technician, First Aid, First Respondent

World Vision

Communication Skills Workshop, Negotiation Skills, Facilitation Skills, IT workshop, Computer & Online Security, Child Protection, Parental Skills

UNHCR

Concepts of sexual & reproductive health & rights, Child marriage and working adolescents, Child rights.