

# Abbas Saleh

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11/01/1997 - Lebanese

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## EDUCATIONAL BACKGROUND

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BSc in Management Information System – Lebanese International University

**Sept 2014 - Jun 2017**

Lebanese Baccalaureate in Economics and Sociology – “Amlje”, Ras al Nabeh

**Graduated Jun 2014**

## WORK EXPERIENCE

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### Marketing and Sales at Privileb

**Sep 2018 - Present**

- Achieving target sales set by management
- Engaging the team in setting marketing plans
- Inspecting customers preferences to post better deals

### Internship at Berytech, Incubator

**Jan 2018 - Aug 2018**

- Update the CRM platform and import new lists
- Update Mailchimp and manage the subscriptions and the errors
- Assist in the logistical preparation of Berytech's Events
- Help with the outreach of Berytech's events and programs
- Participated in the organization of LED Projects
- Participated in the organization of USAID Events

### Assistant Finish Line Manager *Beirut Marathon Association, Beirut, Lebanon*

**Nov 2013 – Apr 2018**

- Assist in the Management “Beirut Marathon association” Finish Line
- Implement activities and operations in coordination with the BMA Team
- Coordinate the preparation of all logistic aspects for trainings (invitation, venue, accommodation, logistics, etc...)

## KNOWLEDGE AND SKILLS

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- ☐ Software: Microsoft Office (Word, PowerPoint, Excel), CRM, Mailchimp, NetBeans.
- ☐ Languages: Java
- ☐ Database: MySQL
- ☐ Excellent knowledge of Arabic :Reading, writing and speaking.
- ☐ Very good knowledge of English and French : Reading, writing and speaking.

## EXTRA ACTIVITIES

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- ☐ Private Tutor for School and University Students
- ☐ Scout Member

☐ Interests: Sports, Football, Music