

# JADE DOUMANI

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I'm an American graduate student who excels at communication and problem-solving with evident leadership potential and a bachelor's degree from an AACSB-accredited business school. I want to work in challenging environments that need an employee to be wholly involved and dedicated to their profession and am willing to work overtime and on weekends. I'm currently pursuing an MA in International Relations at the Queen Mary University of London online and am more than willing to relocate for work at a moment's notice.

## EXPERIENCE

**JUNE 2017– MAY 2019**

**MARKETING EXECUTIVE, LYNX PRINTERS**

Managed and produced content for Lynx Printer's website and various social media outlets while also handling Lynx's online advertisement and web analytics.

**Social Media Accounts Managed:**

- **Twitter:** @LynxPrinters
- **Facebook:** /lynxdigitalprinters
- **YouTube:** /channel/UCKa0ugaALk5VmbgPb1aQvWA
- **Official Website:** lynxprinters.com

## EDUCATION

**JULY 2021**

**MASTER OF ARTS IN INTERNATIONAL RELATIONS, QUEEN MARY, UNIVERSITY OF LONDON**

(Note: My graduate degree is being pursued online and will not interfere with a full-time work schedule.)

**MAY 2017**

**BACHELOR OF SCIENCE IN BUSINESS STUDIES, LEBANESE AMERICAN UNIVERSITY**

**GPA: 3.82/4.0**

LAU Honor's Scholarship (Spring 2015 – 2017)

Dean's List (Spring 2015 - Spring 2017)

Distinguished Honor's List (Spring 2015 – Spring 2017)

## **SKILLS & CERTIFICATIONS**

- Google Analytics for Beginners Certificate
- Advanced Google Analytics Certificate
- Fluent in Arabic
- A proficient user of WordPress with intermediate coding skills in HTML5 and CS6.
- Adobe Premiere, Photoshop, InDesign, and Illustrator. [Intermediate]
- Microsoft Office, PowerPoint, and Excel. [Expert]