

Sarah Homsy

Lebanon – Beirut

Date of Birth: 22.06.1996

Mobile: 00961 78987196

Email address: sarah-homsy@hotmail.com

Personal Statement

With around 1 year of continuity in my scholastic and work experiences, I have the ability to work autonomously or as a part of a team and their supporting staff. I have performed my job as a customer service with confidence, reliability and enthusiasm. I enjoy helping clients, customers and individuals, and solving any problem that they may have. I am a great communicator, over the phone, face to face and via email. I strive to work well under pressure and love to keep myself, and my workflow organized.

I therefore seek to benefit from my educational and working experience to widen my horizons and cultivate my skills.

Key Skills

- Ability to work within a team with good communication skills and meticulous attention to details.
- Patience, attentiveness, and ability to “read” customers.
- Willingness to learn.

Education

- **Business Administration**
Université Saint Joseph (2017)
- **Baccalaureate II-ES - (Lebanese)**
Ecole des Filles de la Charité, Clémenceau (2014)

Employment History

Customer Service - Hoss-Food Offshore (January 2018 - January 2019)

Customer Service Manager -Hoss-Food Offshore (January 2019 - Present)

Workshops & Trainings

- **Internship at BLOM Bank (01.07.2016 – 11.08.2016)**

Extra Curriculum Experience

- **Waitress at Dardachat Restaurant - Ein El Mrayse (July 2014 – March 2018)**
- **Private Tutor**
 - Tutors undergraduate elementary students.

Languages

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| • Arabic | Native |
| • English | Fluent |
| • French | Fluent |
| • Spanish | Beginner |