



IBRAHIM EL ABED

Manager

Beirut, Lebanon

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Highly skilled manager with around 9 years of experience. Seeking a permanent, stable career in accordance to my skills, education and experience.



SKILLS

Logistics

Persuasion

Data Entry

Negotiation

Communication

Phone Operations



WORK EXPERIENCE

MANAGER

Nov/09 – Mar/19

Side Light Institution, Badaro

- Handling budgets
- Identifying opportunities
- Recruiting and training employees
- Ensuring high level of customer service

ELUMINATOR

Mar/18 – May/18

Apr/19 – May/19

Makhzoumi Foundation in Partnership with UNHCR

- Statistical measures
- Data entry and recording
- Conducting interviews with refugees

INTERN

Sep/16 – Oct/16

Intercontinental Bank (IBL), Mousaytbeh

- Teller
- Domiciliation
- Customer services

INTERN

May/12 – Jun/12

Red Crescent Society, Rihab

- Data entry
- Customer services
- Human resources management
- Monitor employee attendance, leave, vacations, ...

References Available Upon Request



EDUCATION

AUCE

2015-2017: MBA

2011-2015: BA in Management



LANGUAGES

Arabic – Fluent

English – Fluent

French – Basic