## **OMAR ALHALABI**

Adress: Beirut, Lebanon Phone Number: +96171457803 E-mail Address: omar\_halabi98@hotmail.com

E-mail Address: omar_halabi98@hotmail.com		
EDUCATION		
From 09/16 to Present	<b>Beirut Arab University</b> Bachelor in Mechanical Engineering	Beirut, Lebanon
From 09/13 to 06/16	Lycée Abdelkader Baccalauréat Français Scientifique Spécialité Physique – Chimie Official in 2016	Beirut, Lebanon
<b>EXPERIENCE</b>		
From 09/17 to present	Teltac Worldwide	Beirut, Lebanon
	NOC Technical Support Engineer	
	<ul> <li>Used Network diagnostic equipment such as sniffer and device logs to troubleshoot network failures</li> </ul>	
	<ul> <li>Monitored various networks using in-house tools and graphs</li> </ul>	
	<ul> <li>Reported and escalated circuit issues to over 200 global tier 1 carriers.</li> </ul>	
From 10/18 11/18	Arab International Academy	Beirut, Lebanon
	HVAC Design Trainee	
	HAP program for heating and cooling loads	
	<ul> <li>AC units selection, duct and chilled water sizing</li> </ul>	
	<ul><li>Radiators and trench heater selection</li><li>VRV Selection Software</li></ul>	
From 06/17 to 09/17	Kidzmondo, SAL	Beirut, Lebanon
	Customer Service Representative	
	<ul> <li>Built sustainable relationships with customer accounts through interactive communication</li> </ul>	
	<ul> <li>Provided accurate, valid and complete information by using the right methods/tools</li> </ul>	
	<ul> <li>Handled customer complaints and provided appropriate solutions and alternatives within the time limits</li> </ul>	
From 05/13 to 06/13	Interpress SARL	Beirut, Lebanon
	Trainee	

- Designed the layout of the outgoing memos and letters
- Fixed and redesigned customers project resources
- Installed Virtual Software and upgraded operating systems

## PROJECTS ACCOMPLISHED

- Certified professional in Solidworks Software for Mechanical Design.
- Certified for heating and cooling at Zmerly and Co
- Tutored several students and underprivileged as part of Synkers and Twenty-Six Letters NGOs.
- Attended several workshops as an official member of the American Society of Mechanical Engineers (ASME).

## **SUMMARY SKILLS**

**COMPUTER SKILLS:** Microsoft Office (Excel, Word, PowerPoint...), VMware, AutoCAD, Adobe Creative Suite, Android Recovery Tools, FL Studio, Microsoft Visual Studio C++, Python, Acoustic and Sound Production Tools...

LANGUAGES: Cambridge English B2 Level B certified in English, in addition to French and Arabic.

**SOFT SKILLS:** Time Management, Problem Solving, Critical and Logical Thinking, Fast Learning, Flexibility and Adaptability, Dedication, Teamwork, Communication, Multitasking, Mentoring and Coaching.