

Ghina Hafez
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EDUCATION

Sep 2017 – June 2019

Lebanese American University (LAU)

- Master in Business Administration, GPA: 3.96

Sep 2013 – June 2017

Lebanese American University (LAU)

- Bachelor's Degree in Hospitality & Marketing, GPA: 3.7

Sep 1999 – June 2013

Hariri High School

- Lebanese Baccalaureate: Sociology/Economics

EXPERIENCE

Aug 2018- Apr 2019

Lebanese American University (LAU)

Graduate Assistant

- Conducted research papers
- Handled Administrative work in the Management & Marketing & Hospitality Departments.
- Proctored exams
- Assisted professors with grading papers
- Conducted various research experiments & analyzed data

Nov 2016 – Dec 2016

Lebanon Reforestation Initiative

Intern

- Attended events & field campaigns
- Collected data about event attendees & contributors
- Analyzed collected data

June 2016 – July 2016

Credit Libanais Bank

Intern

- Rotated in teller & customer service departments
- Administered & shadowed customer loans
- Informed customers about products & services

Dec 2015 – Jan 2015

ADrising Co

Marketing & Advertising Intern

- Conducted marketing research campaigns
- Updated client social media & website content
- Supported branding team in brainstorming sessions

CERTIFICATIONS

Nabil Boustros & Family Distinguished Leadership Skills

- Certificate of attending & learning leadership skills

2018 Panel Discussion of the Adnan Kassar School of Business

- Certificate of attending and participating in discussions
- Manage and learn the business impact of generational transforming technology

Injaz Lebanon

- Professional & entrepreneurial development program

SKILLS

COMPUTER: Skilled with all versions of Windows & Microsoft Word (Word, PowerPoint, Excel)

SOFT SKILLS: Excellent communicator, team player & quick learner

LANGUAGES: Advanced written and oral skills in English and Arabic