

# Nader Faytrouni

Supply Chain & Logistics  
Deck Officer Cadet

A motivated realist with environmental goals; Able to easily transcend cultural and religious differences and communicate with customers and colleges from different backgrounds. I believe that loyalty & good partnership with stakeholders is the way to succeed in any business, or any aspect in life for that matter.



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+96170408919



Lebanon



Lebanese



October 24 1994

## • Work Experience

### Field Officer

Altair Shipping Agency (5-10 employees)

11/2016 - 08/2018

Tripoli Lebanon

A private office operating in the port of Tripoli Lebanon as Ship Agent & Charterer, Sea Services provider & Freight Forwarder

Main Duties:

- Prepare entry, berthing and travel documents for vessels calling the Port of Tripoli under our agency name;
- Prepare Bills of Lading and Cargo Manifests for all arriving and departing cargo (RORO, Cargo vessels);
- Facilitating ship's requirements with all government branches such as the Lebanese Army Naval division, Army Intelligence, Port Authorities, Customs, General Security.

Separated from employer because I needed to travel to Egypt to continue my second degree.

Contact: Captain Ziad Naboulsi Kassass - +961 3576474

### Dispatch Operator, Customer Service

The Net Logistics / TNT / SkyNet (100-150 employees)

07/2016 - 11/2016

Tripoli Lebanon

The Net Logistics is a Lebanese logistics services provider & the sole agent for TNT & Sky-net Express & Freight Forwarder

Main Duties:

- Handled pick-up and delivery operations;
- sorted and closed daily operations log;
- Processed all international and domestic shipments;
- Made sure that our biggest client (Ishtari express) with over 100 domestic shipments per day was satisfied with our service.

Separated from employer due to downsizing of employees after FedEx bought TNT

Contact: Mr Richard Saba - +961 3336950

### Customer Service (Internship)

The Net Logistics/ TNT / SkyNet

09/2015 - 12/2015

Tripoli Lebanon

Main Duties:

- Handled on phone & walk in clients;
- Took care of new clients and made sure they were happy with the service provided;
- Reached out to branches in Lebanon and outside to resolve stuck shipments.

Separated from employer due to end of internship

Contact: Mr Richard Saba - +961 3336950

# Sales Representative

**Uni-glass** (50-80 employees)

05/2013 - 09/2015

Tripoli Lebanon

*Main Duties:*

- Took samples from factory to retail stores for demonstration;
- Gave quotes to new clients and checked up on loyal customer weekly;
- Created a line of contact with customers directly with the owners to increase trust.

Left to start working in a field relevant to my degree

*Contact: Mr Salah Hammoud - +961 3309214*

## • Education

Graduated from Tripoli Evangelical School with a certificate in Life Sciences

2012

Tripoli- Lebanon

**BBA in Business Administration focused on Supply Chain & Logistics**

*American University of Technology*

09/2013 - 06/2016

Halat- Lebanon

*Important Courses & Skills acquired:*

- Maritime Law
- Marketing
- Port Economics
- Port Management
- Shipping Economics

**B Tech in Maritime Transport**

*Arab Academy for Science & Technology & Maritime Transport*

02/2017 - 05/2019

Alexandria - Egypt

*Important Courses & Skills acquired:*

- Celestial Navigation
- First Aid & Safety
- Ship Construction & Marine Engineering
- Ship Handling
- Cargo Handling
- Terrestrial Navigation

## • Certificates

*Obtained certificates (Imperatives) upon completion of the basic nautical studies:*

Imperative Title	Granting Organization	Date of Issuance	Date of Expiry
Personal Safety & Social Responsibilities	Arab Academy for Science & Technology & Maritime Transport	6/5/2019	8/4/2024
Proficiency in Personal Survival Techniques	Arab Academy for Science & Technology & Maritime Transport	2/7/2019	25/1/2023
Fire Prevention & Fire Fighting	Arab Academy for Science & Technology & Maritime Transport	2/7/2019	25/1/2023
Medical Emergency Basic Training (Elementary First Aid)	Arab Academy for Science & Technology & Maritime Transport	2/7/2019	25/1/2023
Proficiency of Security Awareness Training for Seafarers with Designated Security Duties	Arab Academy for Science & Technology & Maritime Transport	7/5/2019	5/5/2024

## • PERSONAL ACHIEVEMENTS

Planned, managed and promoted 2, successful, area wide events (theatrical) and lead a team of 6 people to ensure the success of both events

*Made contact with sponsors, acts and performers I Handled advertisement and marketing.*

High School GC LAU MUN - Global Classroom  
Lebanese American University Model United Nations (GC LAU MUN)

*May 2011*

*It is a program in which students typically role play delegates to the United Nations and simulate UN committees' procedures, learn how motions are made and blocks area created.*

*My experience:*

- Learned the mechanism of the U.N.*
- Engaged in a 2-day conference representing the Federal Republic of Brazil in the Commission on Crime Prevention & Criminal Justice in the topic of Fighting the Trafficking of Illicit Flora & Fauna.*

## • Skills

Communication Skills	Time management	Customer Satisfaction
High Computer literacy	Diplomatic	Sensible
Incoterms & Shipping abbreviations	Microsoft Word & Emails	Teamwork
	Import, Export Documentation familiar	

## • Languages

<b>Arabic</b>	Mother Tongue - Full proficiency
<b>English</b>	Fully Fluent - Full Professional Proficiency
<b>French</b>	Understands context
<b>Spanish</b>	Self-teaching