

**Nisrine Doumit**

Mazraat Yachouh, Metn

Phone Number: +96176116815

E-mail Address: nisrine551d@hotmail.com

LinkedIn Account URL: <https://www.linkedin.com/in/nisrine-doumit-777aa0127/>**OBJECTIVE/Profile**

I am currently seeking to find a full-time job or internship. I am a business administration graduate with an interest in financial analysis, data analytics, and strategic management. I am motivated to find valuable opportunities and to grow professionally especially in industry sectors such as finance and financial services, consultancy, and technology. My attention to detail, organization, and problem solving skills are what help me to achieve results and reach targets.

**EDUCATION**

<b>From 9/16 to 5/19</b>	<b>American University of Beirut</b> Bachelor in Business Administration, with Emphasis on Finance Graduation Date: June 2019 Relevant Courses Taken: International financial management, investment management, private equity, information systems, valuation, computer science GPA: 83/100	Beirut, Lebanon
<b>From 9/13 to 5/16</b>	<b>International College</b> GPA: 84/100 Dean's honor list Distinguished scholar award in psychology International Baccalaureate diploma with a score of 35 Overall SAT score: 1250	Beirut, Lebanon

**EXPERIENCE**

<b>From 6/18 to 8/18</b>	<b>Middle East Airlines</b> Position Held: Intern <ul style="list-style-type: none"><li>Observed employees through job rotation in a range of departments (finance, sales, commercial, and others)</li><li>Learned about programs like Amadeus and Oracle</li><li>Trained by various managers about airline concepts like IATA regulations and company policies</li></ul>	Beirut, Lebanon
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**Certifications and Activities**

<b>From 2/18 to 5/18</b>	<b>Fullbridge U Program Certification</b> <ul style="list-style-type: none"><li>A 2-month career preparedness course focused on effective communication, teamwork, design thinking, and critical work management skills.</li></ul>
<b>From 9/16 to 5/19</b>	<b>Business student society</b> <ul style="list-style-type: none"><li>Organized a trip to Europe for 100 students on the logistics and planning team</li><li>Planned student events such as a breast cancer awareness event (OSB goes pink), Halloween party, Raise the Flag event</li></ul>
<b>From 1/17 to 5/19</b>	<b>AUB Outdoor Team</b> <ul style="list-style-type: none"><li>Participated for 3 consecutive years in this student-planned event in the food, entertainment, and concert teams</li></ul> <b>Social entrepreneurship workshop</b>

**SKILLS****Languages:** Fluent in English, Arabic and French**Computer Skills:** MS Word, Excel, PowerPoint, Access, Internet use, Eikon**Technical Skills:** data analysis, project planning, scheduling, financial reporting**Soft Skills:** Communication, teamwork, organization, problem solving, resourceful, creative