

Ahmad El Sabbagh

Phone Number: +9613206171
Email: sabbagh.ahmd@gmail.com

Nationality: Lebanese
Date of Birth: 20-01-1998

PROFILE

A hard working and passionate fresh graduate, always willing to learn new skills and improve myself. Seeking to obtain a professional position utilizing my relevant experience and problem-solving skills.

EDUCATION

Beirut Arab University (BAU) – Beirut, Lebanon BS in Banking and Finance (FIBAA Accredited)	Aug'16 – May'19
Rafic Hariri High School - Saida, Lebanon Lebanese Baccalaureate II in Life Sciences	Aug'01 – May'16

WORK EXPERIENCE

Moore Stephens & Partners – Doha, Qatar <ul style="list-style-type: none">Agreed Upon Procedures (AUP); gave assurance services to our clients in accordance with engagement letter between usReviewed and prepared consolidated financial statements in accordance with IFRSPrepared the drafts of financial statements in both Arabic and English for different clientsPerformed audit of financial statements in accordance with Generally Accepted Audit Standards (GAAS) as well as International Financial Reporting Standard (IFRS) and International Standards on Auditing (ISAs).	June'19 – Aug'19
<i>Internship</i> <ul style="list-style-type: none">Performed Inventory and Cash Count for the clientsGained experience in data entry by bookkeeping software “Xero”Tested various financial documents and reports for accuracy and complianceExamined wide range of documentationCompiled reports of audit results to senior managers	Dec'18 – Jan'19
First National Bank – Saida, Lebanon <i>Internship</i> <ul style="list-style-type: none">Directed customers to other tellers and managerHandled all cashier related enquiries from customersEnsured the cash box balanced up at the end of the day	Aug'18 – Sept'18
Lebanon & Gulf Bank – Saida, Lebanon <i>Internship</i> <ul style="list-style-type: none">Processed customer deposits, withdrawals and paymentsTransferred funds from one customers account to anotherTactfully recommended bank products that meet a customer precise need	July'17 – Aug'17

CERTIFICATIONS

• CPA Candidate	Present
• Financial Planning & Analysis: Building a Company's Budget – Udemy Online course	May' 20
• Honors scholarship by BAU	Aug'17 – May'19
• Participant at Computer Science Workshop	April'15
• Participant at Moderation & Justice Academy for Leaders (MAJAL)	April'14

COMPUTER LITERACY

- Microsoft Office (Word, Excel, PowerPoint)
- Internet and Computing Core Certification Guide “IC3”
- Java (Basic)

LANGUAGES

- Arabic (Mother Language)
- English (Fluent)
- French (Basic)