

Rayan Mahfouz

Master's degree holder in Economic Policy. Experienced in project management, research, community development, communications & outreach in the fields of sports, education, public sector, youth development, entrepreneurship, innovation & business development.

EXPERIENCE

Riyada for Social Innovation — Project Coordinator

APRIL 2022 – PRESENT

- Hold meetings with stakeholders & beneficiaries prior to the delivery phase of the project.
- Manage applications of candidates for youth innovation programs.
- Outreach community partners & beneficiaries for innovation & entrepreneurship programs.
- Report the progress achieved, accomplishments & challenges to maintain the quality running of the project.
- Mentor & provide technical support for 50 participants at innovation programs.
- Document minutes of meetings to track the progress and milestones achieved in the project.

Youth Against Corruption (YAC) — Community & Content Developer

JANUARY 2022 – PRESENT

- Lead the community development through organizing awareness events & meetings with the community.
- Support the Communication Officer in preparing contents & developing visibility plans on social media platforms.
- Implement strategies for community development on both local & global levels & increase interaction with community members.
- Prepare meetings with the management team to maintain progress in community & content development.

Bloom — Events Intern

OCTOBER 2021 – APRIL 2022

- Assisted in the organization & the quality implementation of events through technical support & follow up with guest speakers.
- Reported to the Community Manager the outreach level, attendance & requirements for events & training programs.
- Developed outreach & communication strategies for events & programs.
- Prepared reports about events & featured them in the Newsletter & Communications team reports.
- Outreached community members to attend wellbeing events & webinars

INJAZ Lebanon — Project Officer

JUNE 2021 – SEPTEMBER 2021

- Supported the project manager in the outreach of youth and the Monitoring & Evaluation (M&E) of the project.
- Provided technical support & networked with trainers for the preparation of training workshops.
- Delivered work readiness training sessions for participants in entrepreneurial programs.
- Outreached 200 students and provided them with adequate assistance & support to maintain their engagement in training sessions

Beirut, Lebanon

Tel: +961 76 316 426

rayanmahfouz3@gmail.com

LinkedIn: Rayan Mahfouz

SKILLS

Computer: Microsoft Office (Word, Excel & PowerPoint), Google Workspace, Slack, Canva, ClickUp & Zoom

Languages: Arabic (Native), English (Advanced), French (Advanced) & Little Spanish

ACHIEVEMENTS

AMIDEAST x Coursera, Google Project Management Certificate (MAY 2022 – JULY 2022)

McKinsey Forward Program, (DECEMBER 2021 – MAY 2022)

ANND Youth Regional Summit – SAFIR Project, Representative of Lebanon (MARCH 2022)

Michel Daher Social Foundation (MDSF), HR Advanced Training Program (JANUARY 2022)

SAFIR, SDGs Advocacy Program (SEPTEMBER 2021 – MARCH 2022)

INJAZ Lebanon, Jury Choice Award at TAQA Youth Well-being Championship (NOVEMBER 2021)

Doha Institute for Graduate Studies, Panelist at “The Governance of Public Policies During and After Conflicts in the Middle East” Conference (APRIL 2021)

INJAZ Lebanon, Mentor for the Winning Team of SMEs Innovation Camp (FEBRUARY 2021)

UNDP Lebanon, Anti-Corruption National Strategy Awareness Sessions (DECEMBER 2020)

United Nations Human Rights –

INJAZ Lebanon — Youth Mentor & Facilitator

JANUARY 2021 - JUNE 2021

- Guided teams of 25 participants to find innovative solutions for business problems using the human-centered design approach.
- Delivered & facilitated innovation camp sessions for 200 high-school & university participants.

INJAZ Lebanon — Voice Over Artist & Learning Content Assistant

JANUARY 2021 - MARCH 2021

- Delivered & facilitated innovation camp workshops for more than 300 high-school students.
- Recruited 50 mentors & maintained follow-up with them to guide youth participants during the implementation phase of innovation camps.
- Evaluated the performance of mentors & participants at innovation camps.
- Translated documents & made voice-over for videos about content related to business & entrepreneurship.
- Provided technical support to ensure the smooth running of innovation camps

Saint Joseph University of Beirut (USJ) — Communications Intern

DECEMBER 2019 - FEBRUARY 2020

- Developed content strategy & increased the reach & impression on social media platforms for the Professional Training Center.
- Collected & reported data from evaluations & feedback on training workshops organized by the Professional Training Center.

Ministry of Economy & Trade — Volunteer Inspector

JULY 2019 - AUGUST 2019

Assisted inspectors of the Directorate of Consumer Protection in patrols, to control markets & verify the compliance of merchants with the provisions of the Consumer Protection Law (n°659/2005)

Saint Joseph University of Beirut (USJ) — Research Officer

JUNE 2019 - JULY 2019

Conducted research & analyzed the collected data about potential donors for the university on social media platforms & Wealth-X program.

Ministry of Finance, Basil Fuleihan Institute of Finance — Research Analyst Intern

APRIL 2019 - MAY 2019

- Compiled data on State revenues, expenditure & debt released, including data on budget appropriations allocated to international organizations programs & human resources.
- Assisted in the elaboration process of the 2019 Citizen Budget.
- Drafted reports & articles for the Ministry of Finance & the Institute's internal journal "Hadith Al-Maliya".

Saint Joseph University of Beirut (USJ) — Social Media Coordinator

NOVEMBER 2017 - APRIL 2020

- Conducted interviews with athletes during & prior to national & regional tournaments.
- Recruited new athletes to join the university's varsities.
- Implemented social media strategies for the Athletics department.

FFA Private Bank — Intern

AUGUST 2017 - SEPTEMBER 2017

- Contributed in advisory services, financial statements analysis & market

Office of the High Commissioner (OHCHR), Regional Conference on the Right of Youth to Participate in Public Affairs (DECEMBER 2020)

Lebanese Transparency Association - No Corruption, Anti-corruption Advocacy Training (NOVEMBER 2020 — DECEMBER 2020)

UNDP Lebanon, Youth Leadership Programme (YLP) (MAY 2020 — NOVEMBER 2020)

Riyada for Social Innovation, Runner-up of Post-COVID World Hackathon (NOVEMBER 2020)

INJAZ Lebanon, Winner of Sports Innovation Camp (JUNE 2020)

STEER-LEB Project, Student Empowerment, Engagement & Representation in Lebanese Universities (SEPTEMBER 2019)

VOLUNTEERING

CENTRE MINE, Skills Trainer (MARCH 2022 - PRESENT)

Hult Prize Lebanon, Mentor (FEBRUARY 2022 — MARCH 2022)

UNDP Lebanon, Mentor at the "Healthy Internet Project Incubated at TED" (MAY 2021 — JULY 2021)

UNDP Lebanon, Advisory Board Member at Youth Leadership Programme (YLP) (JUNE 2021 — PRESENT)

INJAZ Lebanon, "Junior Entrepreneurship Trainer" (JET) Program (FEBRUARY 2021 — PRESENT)

Human Line Assembly (HLA), Advisor of Personal Development Committee (OCTOBER 2020 — PRESENT)

Saint Joseph University of Beirut (USJ), Student Representative for Diane Foundation (FEBRUARY

assessment for local businesses.

- Supported the Research Department in publishing weekly research reports about financial markets.

Berytech, BD Consult — Consulting Intern

JULY 2017 - AUGUST 2017

- Conducted market research for retail projects based in Qatar.
- Assisted the financial analyst & senior consultant in performing market assessment & feasibility study for projects implemented in Qatar.

2017 — SEPTEMBER 2017)

Saint Joseph University of Beirut (USJ), President of Inclusion Club
(JULY 2016 — MAY 2017)

Donner Sang Compter
(OCTOBER 2015 — NOVEMBER 2016)

EDUCATION

Saint Joseph University of Beirut (USJ) — MS in Economic Policy

SEPTEMBER 2016 - JULY 2018

GPA: 2.7/4

Saint Joseph University of Beirut (USJ) — BS in Economic Sciences

SEPTEMBER 2013 - JULY 2016

GPA: 2.7/4