



mahfoudmyriam@gmail.com



71149408



Old souk, Zouk Mikael, Lebanon

SKILLS

Software: Koha, bcdic, alexandrie

Microsoft office: word, excel, powerpoint, outlook

Research databases: Proquest, Ebsco, Jstor, Emerald...

LANGUES

French
Native or Bilingual Proficiency

english
Full Professional Proficiency

Arabic
Native or Bilingual Proficiency

PASSIONS

books

bakery

walking

Myriam Mahfoud

Librarian

well organized and a books lover

EDUCATION

Master in 'library science'

Lyon 1

09/2003 – 09/2004

Lyon - France

Courses

- Cataloguing, reasearch, databases, internet, visual basic,....

French literature

UL

1989 – 2003

Lebanon

Courses

- Bachelor degree

EXPERIENCE

Librarian

Antonine University

01/2014 – 02/2016

Baabda

Achievements/Tasks

- Cataloguing, training, books order, assisting students in researching...

Contact: Joseph Sfeir – HR Manager

Administrative assistant

Think and Do

2010 – 2016

Aluminium sector

Achievements/Tasks

- correspondances, schedule meeting, minutes of meeting, travel plans...

REWARDS

Prix de Merite (Reward) (1985 – 1986)

for being a brilliant student in high school