

Nizar Hassan

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EDUCATION

American University of Beirut (A.U.B.) - Beirut, Lebanon 2007 - 2013

Bachelor's Degree in Computer Science

Lebanese American School (L.A.S.) - Beirut, Lebanon 1992 - 2007

Lebanese Official Baccalaureate - Life Sciences

WORK EXPERIENCE

Al-Iktissad Wal-Aamal Company - Beirut, Lebanon 2016 - Current

IT Administrator

Handling the help desk support, networking administration and IT purchasing in the following topics:

- Servers; including Virtual machines and storages
- Hardware; all IT hardware needed as well as software
- Telephones; Analogue and VOIP
- Backup
- Emails with Google
- Security; Firewall and antivirus
- Internet and active directory
- Supporting management team in IT logistics

Consolidated Contractors Company (CCC)

Automation Engineer for an Expressway project - Batinah, Oman 2014 - 2016

Deployed, implemented and supervised the in-house applications for the company in the following topics:

- Construction progress monitoring
- Procurement (reported to management: MSE, Asset Register, Consumables, etc.)
- Document, cost, and handover/ quality control
- Timesheet (reported to Administration/Management)
- Accounting system
- Earthwork simulation
- IVMS/Equipment control system (reported to management)
- International Roughness Index (100,000\$ equipment) (reported to management)
- Capturing progress photos by Drone (reported to management)

Automation Engineer: Trained on In-house applications - Dubai, UAE January - June 2014

American University of Beirut (A.U.B.) - Beirut, Lebanon

Procurement Assistant - Procurement & Contracts Administration Department February - July 2013

Accountant Assistant - Office of Grants & Contracts August - September 2012

VOLUNTEER WORK

Lebanese Red Cross - Kabrshmoun, Lebanon 2010 - 2014

Emergency Medical Technician (participated in more than 400 emergency missions)

American University of Beirut (A.U.B.) - Beirut, Lebanon

A.U.B. Job Fair: Assigned the tasks for the volunteering ushers March - May 2012

A.U.B. Outdoors: Annual Event: Team leader of Construction Team March - May 2012

Thai-Boxing Athlete & Trainer: Founder & Secretary of the Mixed Martial Arts Club 2008 - 2010

SKILLS

Languages: Fluent in both Arabic and English.

REFERENCES

Available upon request.