

Khodor Fadlallah

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OBJECTIVE/Profile

A graduate of petroleum and masters in finance combining academic training with hands- on experience. Wishing to work as part of a professional team to acquire experience and contribute to the workspace and personal development. Excelling as an individual contributor and in collaborative team settings while delivering tasks on time and to specification.

EDUCATION

From 09/14 to 01/16	University of Sussex Masters of science with Emphasis on Finance & Management Relevant Courses Taken: Accounting, Corporate & International Finance, Business Analysis Report, Investment Pass with Distinction	Brighton, U.K
From 09/08 to 12/13	American University of Beirut Bachelor of Science in Petroleum Studies GPA: 3.1/4.0	Beirut, Lebanon
From 09/94 to 06/07	Lebanese School Kano High School Diploma	Kano, Nigeria

EXPERIENCE

From 07/17 to Present	Four Points by Sheraton Position Held: Cost Controller & Income Auditor <ul style="list-style-type: none">Balance Sheet ReconciliationCalculate Food Cost, Beverage Cost & P&LAssist in payroll & Accounts Payable	Beirut, Lebanon
From 09/16 to 06/17	Four Points by Sheraton Position held: Trainee <ul style="list-style-type: none">Assisted in the Finance DepartmentEntered Data	Beirut, Lebanon
From 05/16 to 08/16	Consolidated Contractors Company Position Held: Intern <ul style="list-style-type: none">Participated in projectsAssisted in designing financial modelsEvaluated project effectiveness	London, U.K

EXTRA CURRICULAR ACTIVITIES

- Voluntary work in the Children Center
- Vice-Captain of AUB men's varsity soccer team

SKILLS

Languages: Fluent in English and Arabic with basic knowledge in Hausa (writing, reading and speaking)

Computer Skills: MS Word, Excel, PowerPoint, Access, Internet use

Research Skills: Opera, Micros, IAS, IFRS, GAAP & People Soft