

Jana Bazzi

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Nationality: Saudi

EDUCATION

American University of Beirut (AUB) Bachelor of Business Administration (BBA) Concentration in Business Information and Decision Systems	Sep 2015 - June 2019
Fullbridge U Program Attended Fullbridge U workshop	Sep 2018 - Dec 2018
Najd National Schools High school Diploma	Sep 2012 - May 2015

EXPERIENCE

IBL Bank - Intern <ul style="list-style-type: none">Assisted employees with handling customer financial transactionsProvided excellent customer service at all timesShadowed employees in the various departments of the branch	Jul 2019 - Aug 2019
American University of Beirut - Jusoor English Teaching Program - Volunteer <ul style="list-style-type: none">Taught English as a second languageControlled a classroom of 30 people	Sep 2016 - Dec 2016

EXTRACURRICULAR ACTIVITIES

L'Oreal Hackathon Case Competition <ul style="list-style-type: none">Selected to participate in the L'Oreal HackathonConducted a market research on Kiehl'sCreated a digital marketing campaign	November 2018
L'Oreal Brandstorm Competition <ul style="list-style-type: none">Competed locally with other AUB studentsOne of three AUB teams selected to compete nationallyPitched an entrepreneurial innovation for health conscious consumersCreated a business model for our product	April 2019
Lebanese Red Cross – Youth Department <ul style="list-style-type: none">Team Leader and Project ManagerHeld and organized an event for orphans in AUB	Sep 2016 - June 2019
AUB New Student Orientation Program <ul style="list-style-type: none">Guided new students and advised them	September 2016

SUMMARY SKILLS

Languages: Fluent in Arabic and English

Computer Skills: Great working knowledge of Microsoft Office packages. Good working knowledge with SAP, SAP Lumira, Oracle, and SPSS

Soft Skills: Strong communication, problem solving, and time management skills.