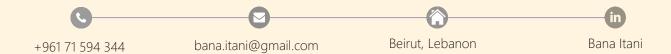
# BANA ITANI

POLITICAL STUDIES STUDENT



## **EDUCATION**

#### Bachelor of Arts

American University of Beirut Beirut, Lebanon Major in Political Studies Minor in International Law

Pembroke & King's Program

Cambridge University - King's College Cambridge, UK

Summer 2019

High School Diploma

SABIS International School, Riyadh, KSA

2011-2016

#### **SKILLS**

Critical and Analytical Thinking

Research and Writing

Verbal Communication

Time Management and Organization

Social Perceptiveness

Active Listening

**Understanding Objectives** 

Working Well Under Pressure

Quick to Adapt

#### LANGUAGES

English (First Language)
Arabic (Mother Tongue)

French (Beginner)

## REFERENCES

Rabih Maalouf - rm154@aub edu lb

Habib Saba - hb75@aub.edu.lb

Dr. Zeina Mohanna - zm16@aub.edu.lb

Leila Alem - leila.alem@alemlaw.com

Hassan Coudsi - hassan.coudsi@review.com

Dolly Choucair - dolly.choucair@alemlaw.com

#### **EXPERIENCE**

#### Intern

Alem & Associates - Lebanon / June & September 2019 (8 weeks)

Worked with senior associates and partners on several contracts and cases pertaining to the company's clients in the following legal fields:

- Corporate, Mergers, and Acquisitions:
   Including formation of corporate due diligence reports for local and foreign companies
- Aviation Law
- Immigration Law
- Administrative and Tax Law
- Banking, Capital Markets, and Finance
- Construction and Real Estate Law

#### Intern

Arab NGO Network for Development (ANND) - Lebanon / July - August 2018 (5 weeks)

Drafted and completed the shadow report for the Universal Periodic Review sent to the United Nations Human Rights Council.

- Drafting Proposals for human rights issues in Lebanon while collaborating with civil society organizations
- Created an action plan and drafted narrative reports sent to the Lebanese Parliament and Council of Ministers

## Administrative Assitant

The Princeton Review - Lebanon / August - December 2017 (5 months)

- Managing operations of the office through scheduling classes
- Assisted in design and marketing strategies
- Primary contact for customer service
- SAT exam proctor

#### Intern

Davis Langdon/ July - August 2016 (5 weeks)

- Research and reporting on general legal studies
- Comparitive analysis on civil and common law frameworks

## **EXTRACURRICULAR**

- President of the AUB Cinema Club / Beirut, Lebanon 2019- 2020
- Editor at large for the online publication, Watchdogs Gazette / 2019
- •Beirut Model United Nations (BEYMUN) usher / Beirut, Lebanon 2019
- Delegate at Model United Nations Turkey / Antalya, Turkey 2019
- Delegate at AUB Model United Nations / Beirut, Lebanon 2018-2020
- High School Yearbook creator and editior / Riyadh, KSA 2016
- High School Public Speaking Competition / Dubai, UAE 2016
- Volunteer at SB Overseas (Syrian Refugee NGO)/ Beirut, Lebanon 2015
- High School Debate Team Competition / Amman, Jordan 2014