

# SARAH EL BABA

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## OBJECTIVE

Driven and passionate team player seeking a challenging opportunity to leverage and expand my acquired analytical and quantitative expertise. I am looking to grow with a company where I can continue to learn, take on additional responsibility and contribute as much value as I can. I believe that I am devoted to be a lifelong learner, critical thinker and leader.

## EDUCATION

<b>American University of Beirut (AUB)</b> BEng in Industrial Engineering and Management GPA: 3.2/4 Expected Graduation Date: December 2020 Deans Honor List	<b>Beirut, Lebanon</b> <b>Sep 2016 – Present</b>
<b>Imperial College Business School</b> Summer School: Business Strategy & Consulting	<b>London, UK</b> <b>Jul 2019 – Aug 2019</b>
<b>International College (IC)</b> Lebanese Baccalaureate, Economics and Sociology Distinguished Scholar Award - Ranked 2nd in the 6 <sup>th</sup> Level Lebanese Baccalaureate Program	<b>Beirut, Lebanon</b> <b>Sep 2001 – May 2016</b>

## WORK EXPERIENCE

<b>BankMed SAL</b> <i>Investment Banking and Treasury Intern</i> <ul style="list-style-type: none"><li>Took part in the BankMed Treasury department at the head office</li><li>Rotated between the front office related to transactions from branches, and the back office concerned with the online trading platform and investment banking</li><li>Learned about the stock market and the buy and sell process of currencies</li></ul>	<b>Beirut, Lebanon</b> <b>Dec 2018 – Jan 2019</b>
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## EXTRA CURRICULAR ACTIVITIES, PROJECTS & ACHIEVEMENTS

<b>Nusaned Organization Volunteer</b>	<b>Aug 2020 – Sep 2020</b>
<b>Process Optimization for an In-flight Catering Establishment</b> IEEE Conference Paper Link: <a href="https://bit.ly/31mzIPB">https://bit.ly/31mzIPB</a> <ul style="list-style-type: none"><li>Used IISE tools and techniques to target three aspects of LBACC's catering process: Improving food quality, reducing production and storage costs and increasing the efficiency of the meal preparation process</li></ul>	<b>Oct 2019 – May 2020</b>
<b>AUB Outdoors Sponsorship Team Representative</b>	<b>Jan 2020 – Mar 2020</b>
<b>180 Degrees Consulting AUB Club Member</b> <ul style="list-style-type: none"><li>Developed business plans and growth strategies for businesses</li></ul>	<b>Sep 2019 – Feb 2020</b>
<b>AUB Cashier Service Process Optimization</b> <ul style="list-style-type: none"><li>To amplify customer satisfaction by minimizing waiting and serving time. Achieved by collecting data followed by simulating the process and finding realistic solutions to it</li></ul>	<b>Aug 2019 – Dec 2019</b>
<b>Industrial Engineering Student Society Member</b>	<b>Sep 2018 – May 2019</b>
<b>Beirut International Model United Nations (BEYMUN)</b> <i>Social Events Team Representative</i> <ul style="list-style-type: none"><li>Organized volunteering activities to portray the vision of BEYMUN</li><li>Negotiated deals and packages with potential venues for the social event</li></ul> <i>Sponsorship Team Representative</i> <ul style="list-style-type: none"><li>Negotiated and closed deals with sponsors to provide funding and resources for the conference and its events</li></ul>	<b>Sep 2018 – Apr 2019</b>  <b>Sep 2017 – Apr 2018</b>
<b>Design, Prototype and Pitch a mobile platform called Bill-E</b> <ul style="list-style-type: none"><li>A mobile platform used to efficiently pay bills at restaurants and generate more turnover for busy restaurants</li></ul>	<b>Aug 2018 – Dec 2018</b>
<b>AUB Outdoors Marketing Officer</b>	<b>Jan 2018 – May 2018</b>
<b>The BoShop Brand Ambassador</b>	<b>Sep 2017 – Nov 2017</b>
<b>Makhzoumi Foundation Ramadaniyat Volunteer</b>	<b>Jun 2017 – July 2017</b>
<b>Ajialouna Organization Volunteer</b>	<b>Sep 2014 – May 2016</b>
<b>International College Basketball Varsity Team Member</b>	<b>Sep 2009 – May 2015</b>

## ADDITIONAL INFORMATION

**IT Skills:** Microsoft Office (Word, Powerpoint, Excel and Outlook), R Studio, Arena, Access, Minitab, AutoCAD, SQL

**Languages:** Arabic (Native), English (Fluent) and French (Basic)

**Soft Skills:** Problem Solving, Teamwork, Negotiation, Communication, Leadership, Critical Thinking and Work Ethic

**Interests:** Management Consulting, Supply Chain Management, Operations Management, Project Management