

Christine Bardawil

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Date of Birth: 13-sep-1994.

Nationality: Lebanese.

Objectives

To work in a well-known multinational organization where I can develop, improve and build a solid base in terms of accounting, auditing and other financial services in a professional work environment while meeting the organizational goals.

Education

2011-2012	Notre Dame de Louaizé School - Lebanese Baccalaureate in Social and Economic science (SE).
2012-2016	Faculty of Economics and Business Administration Lebanese University - Bachelor in Auditing and Accounting.
2017-current	Faculty of Economics and Business Administration Lebanese University - Masters in Auditing and Accounting.

Work Experience

Dec 2015 – current	Junior Accountant (Part time Job) – Earth Technologies SAL Preparing data entries, Collecting fees from clients, Sustaining bank and suppliers' reconciliation, Regulating Lebanese NSSF and taxation, Managing clerical duties, including filing, Checking the statements of clients and suppliers, Finalizing payments and order for invoices, Checking payables and receivables, Performing other related duties as assigned or requested.
Sep 2018-current	Private Tutor
Summer 2012 –2019 job)	Supervisor and Accountant of Rabieh Summer Camp (Seasonal, Full time job) Handling all payables and receivables, Managing data entries, Preparing salaries and payments, Managing recruitments of the monitors, Supervising and training the monitors.
Jan 2012- Jun 2013	Cashier at Living Colors Restaurant (Part time job). Managing Data entries of the customers, Handling the receivables by cash or CCM, Preparing daily reports, Preparing salaries for part time employees

Skills

- **Languages:** Fluent in Reading, Speaking, and Writing: Arabic, French, and English.
- **Technical Skills:** Word, Excel, Power Point, Internet (navigation, research), Squirrel, Olive system, and EDM accounting system.