

Contact Information

Email

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Address

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Phone

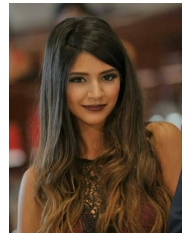
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Skills

- Quick Learner
- Microsoft Office Powerpoint And Word
- Time Management
- Ability to work under pressure
- Fair translation skills
- Digital marketing
- Social media marketing
- Adaptability
- Speak and write: English Arabic And French
- Excellent writing and editing skills

Yara Assaf

Marketing graduate with experience looking for social media and digital marketing job positions in a firm



Experience

Sayidaty Magazine ● Data Entry

Beirut Tabaris
Ashrafieh

December-2016
October-2017

Product entry for sayidaty mall, the e-commerce portal

MTV ● Account Executive

Naccache
July-2017
August-2017

I learned how to fill booking orders, barter deals and different types of proposals for clients.

Sayidaty Magazine ● Social media internship

Beirut tabaris ashrafieh
February-2018
February-2018

Learned how to schedule posts using many websites, write appropriate captions, how to use convenient hashtags, when and what to post and build good content on the following social networks: twitter, facebook and instagram.

Reach PR agency ● Public Relations

Sin el fil
February-2018
Currently

Managing and organizing events for many important clients. Writing press releases in English, French and Arabic. Handling both the media side of the work such as: invitations & confirmations concerning the events and the agency clients side as well.

Education

Holy Spirit University ● Bachelor of business administration In Marketing Of Kaslik

Kaslik
2017

GPA 83.

Certifications & Courses

Emeritus institute of management in collaboration with Columbia business school
online Digital Marketing certificate, June 2018

Stukent.com: Mimic Social and Mimic Pro certificates, June 2018

WSI Digital Marketing Certificate, March 2018

