

# Peter Kapusta

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**Nationality:** Slovak

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## PROFESSIONAL EXPERIENCE

09/2016 – 07/2019

### **Senior Financial Reporting Analyst**

*Department of Continuous Improvement & Development  
Middle East & Africa Department*

Johnson Controls International, Pribinova 19, 811 09 Bratislava, Slovakia

#### **Main responsibilities**

- monitoring of key performance indicators including all areas of revenue, cost of sales and expenses, analysis of trends and unexpected variances
- real time and ad-hoc analysis
- support in preparation of forecasts on monthly, quarterly and annual basis
- preparation of financial information for business reviews
- transferring of reporting activities from Manchester to Bratislava
- implementation and work with business intelligence tools and dashboard reports

11/2015 – 09/2016

### **Senior General Ledger Accountant**

*Department of France*

International SOS Assistance CZ, Karla Engliš 3201/6, 15000 Prague, Czech Republic

#### **Main responsibilities**

- accounting transition (transfer of competencies from Paris to Prague office, staff training, documentation)
- preparation and execution of payments, bank reconciliation
- accrual and prepayments booking, month-end-closing tasks
- balance sheet reconciliation, intercompany invoicing

07/2013 – 11/2015

### **Financial Accountant and Reporting Analyst**

*Department of the UK, Germany and France*

Bodycote SSC, Rohanske nabr. 671/15, 180 00 Prague, Czech Republic

#### **Main responsibilities**

- participation on accounting project (implementation of accounting system for a new branch in France, documentation)
- general ledger accounting, fixed assets booking
- payroll booking and reconciliation
- processing of invoices and credit notes, reporting

12/2011 – 06/2012

04/2013 – 07/2013

### **Invoice Control Associate**

*Department of Nordics*

Dixons Retail SSC, Trnita 491/5, 602 00 Brno, Czech Republic

#### **Main responsibilities**

- invoice control and quality control
- approval of purchase credit notes

## EDUCATION

2008 – 2013

### **Finance**

*Master program*

Masaryk University, Faculty of Economics and Administration, Brno, Czech Republic

2007 – 2010

### **European Economy, Administrative and Cultural Studies**

*Bachelor program*

Masaryk University, Faculty of Economics and Administration, Brno, Czech Republic

2002 - 2007

### **French-Slovak bilingual studies**

*High school*

Gymnasium of J.G. Tajovsky, Banska Bystrica, Slovakia

## STUDY EXPERIENCE ABROAD

09/2012 – 02/2013

University of Ljubljana, Faculty of Economics, Ljubljana, Slovenia

*Freemover*

09/2009 – 12/2009

University Claude Bernard Lyon 1, Department of Administration, Lyon, France

*Erasmus*

## LANGUAGES

English – fluent (C1)    German – fluent (B2)    Arabic – basic (A2)

French – fluent (C1)    Russian – basic (A2)    Slovak – mother tongue

## SKILLS AND COMPETENCES

### **Computer skills**

Microsoft Office (Word, Excel, PowerPoint)

*Accounting and database systems:* SAP, SUN, Navision, Hyperion, Essbase, CXO Cockpit

### **Other skills and competences**

*Volunteer job:* English and Math teacher for Syrian refugees in Beirut, Lebanon (Sep-Oct 2019)

*Certificate:* Financial Planning & Analysis Professional certification obtained in 2018.

*Certificate:* PRINCE2 Foundation, obtained in 2018.

Experience with working in multicultural environment.

Experience in trading on financial markets.

Internship in the Trade Department of French Embassy in Bratislava, Slovakia (Jul-Sep 2010).

Two grades skipped in primary school because of excellent school results.

### **Hobbies**

Dancing, Travelling, Sports (Football, Ice hockey, Running, Tennis, Volleyball)

**Driving licence** yes