

PERSONAL DETAILS

Name: Bouthaina Mohammad Kassem Zein

Date of birth: August 31, 1994

Material status: Single

Address: Saida, Lebanon, Saint Nicolas street.

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EDUCATION SUMMERY

2013 Lebanese Baccalaureate part 2 – Nazih Bizri Secondary School – Saida

2018 Bachelor of Accounting – Lebanese University – Nabatieh

2019 Bachelor of business administration – Lebanese University – Nabatieh

EXPERIENCE

Private teacher from grade six till grade nine (all subjects).

COMPUTER AND LANGUAGES SKILLS

Arabic, French and English speaking, writing and reading fluently.

Good knowledge with Microsoft office (Excel, Word), PowerPoint.

Good in E-mails and internet

SOFT SKILLS

Good negotiation and organizational skills

Team work and time management skills

Strong personality

REFERENCES

References are available upon request.