

Sura Chehaitli

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Education

American University of Beirut
Master of Science in Energy Studies

Beirut, Lebanon
01/19-6/20

ESADE Business School, Universitat Ramon Llull
Master of Science in Finance, grade 8.1/10 (UK 2:1)

Barcelona, Spain
09/17-10/18

Haigazian University
Bachelors in Business Administration - Finance, grade 85/100 (UK 1st)

Beirut, Lebanon
09/11-06/15

- Awarded a full merit-based scholarship by USAID at the American Embassy in Lebanon

Work Experience

HSBC

London, UK

Investment Banking - Summer Analyst, Infrastructure and Real Estate – Strategic Advisory

06/19-09/19

- Received outstanding feedback and a return offer for a full-time position from two different teams
- Drafted a comprehensive 60-page management presentation and ran the buyer's log for a live sell-side transaction of a private construction company with revenue of c. \$1 billion
- Conducted and presented a fairness opinion analysis on a large-scale transaction of two public European Real Estate companies including profiles, strategic rationale and valuation models (trading multiples, precedent transactions, DCF)
- Created 7 extensive profiles and 20+ strip profiles on companies operating in the real estate, renewable energy and construction sectors as well as a market overview for different markets, resulting in multiple books used in client discussions

Dow Jones

Barcelona, Spain

Data Strategy - Due Diligence Research Analyst

07/18-09/18

- Drafted 9 comprehensive legal Due Diligence reports to big corporate clients, surpassing the goal of 5 reports over the period.
- Researched and analysed SEC and/or local corresponding authorities financial and legal company filings of the corresponding firms.
- Provided strategic consultancy to senior management on increasing the efficiency and automation of internal processes in a team of 5, positioning Dow Jones's products in the face of start-up competitors.
- Presented findings to senior management
- Researched, produced and maintained data bases on sources of on-site and online Due Diligence information on corporations, funds, jurisdictions and individuals in France, Lebanon, US, UK, UAE, Zimbabwe, India and Mauritius.

Volunteer Experience

Oxfam / Danish Refugee Council (DRC)

Bekaa - Tripoli, Lebanon

Consulting: Non-Governmental - Field Research

01/16-08/17

- Lead a team of 3 to draft a research plan, mechanism and tools to evaluate two of Oxfam's programmes on the ground.
- Facilitated 15 focus groups and interviews with different stakeholders (refugees, local municipalities, local healthcare centers, suppliers, other NGOs) a week over the period to assess two refugee assistance programmes.

Sawa for Development and Aid (SDAID)

Beirut, Lebanon

Non-Governmental - Finance and Administration Consultant

06/15-12/15

- Managed the administration, filing and accounting operations of the newly founded NGO to create operating and reporting efficiency.
- Standardised and prepared SDAID's first financial statements.
- Set up and standardised SDAID's online filing, reporting and budgeting system, re-organising 4 years' worth of physical receipts and files

Leadership Experience

ESADE Business School, Universitat Ramon Llull

Barcelona, Spain

Student Representative

09/17-06/18

- Elected to represent all MSc in Finance students in the Board of Academic Affairs

The United States Embassy in Lebanon

Former member of the Youth Advisory Council

Beirut, Lebanon

09/12-11/14

- Conducted research on contemporary youth issues, and presented findings with the Ambassador

Additional Skills

Completed the **Google BOLD** programme on **pitching, presentation skills, communication skills** and team dynamics

Languages: Arabic (Native), English (Fluent), French (Business Proficient), Spanish (Conversational)

IT Skills: Microsoft PowerPoint (Advanced), Factiva (Advanced), Excel (Intermediate), FactSet (Intermediate)