



Tatiana-Lynn Jabsi

Project Manager

Personal Data:

Date of Birth: 28-09-1992

Marital Status: Single

Nationality: Lebanese

LinkedIn: <https://www.linkedin.com/in/tatiana-lynn-jabsi-762b13170/>

Personal Profile:

Highly motivated project manager, with a bachelor's degree from Notre Dame University, pursuing my master's degree from Rome Business School. I have excellent organization and communication skills. Being a people person has helped me in managing my team and always ensuring that projects are completed on schedule. My sales background has assisted in building strong customer relations and outperforming competition.

Education:

- Master's Degree in Arts and Culture Management

Rome Business School

- Bachelor's Degree in Interior Design

Notre Dame University - Louaize

- Undergraduate Degree in Interior Design

College Des Soeurs Des Saints Coeurs - Jdeideh

Certifications:

- Shakespeare Hamlet and the Tempest

Hillsdale College – Michigan

- Design Thinking for Innovation

University of Virginia

Professional Experience:

MAT Management Team – Mansourieh, Lebanon

Project Manager – April 2019 – Present

- Lead a team of designers and technicians at Beirut Art Fair, Waste Management Expo, Jamaloukicon and many others.
- Assisting clients before the event as well as on site with all of their requests, whether they were technical or design related.
- Handling every single detail of each project from the very beginning until the very end, both in the office and on site.

MAT Management Team – Mansourieh, Lebanon
Account Executive – February 2019 – April 2019

- Pitching design ideas for clients and working with them both in the office and on site.
- Eliminating the competition by building a strong customer relations.
- Ensuring client satisfaction on site at events such as Horeca.

Ben Alestementi – Milano, Italy
External Collaborator – July 2019 – Present

- Assisting clients with design ideas.
- Handling client requests from A to Z and then pitching them to my supervisor, who will take care of them on site.

Platform Space Solutions – Beirut, Lebanon
Intern for the Arab Summit 2019

- Assisting the team with the construction process.
- Making sure every task is done on schedule, with a very short term deadline.
- Assisting the draftsmen in developing the AutoCAD files.

Freelance Design
August 2017 – December 2018

- Interior Design.
- Branding and Business Card Design.
- Quantity Surveying.

Technology Skills:

- Microsoft Office
- AutoCAD 2D-3D
- Photoshop
- After Effect

Communication Skills:

- Arabic : Native
- English : Fluent
- French : Limited working proficiency
- Italian : Still in the learning process

Skills and Abilities:

- Successful team player and leader.
- Articulate communicator.
- Highly organized.
- Dedicated fast learner.

References:

Available upon request