



Wael Mohammad Noueilaty

Career Objective:

Seeking a position in an organization, where I will be able to utilize my experiences, education, skills and talents in the area of customer care services that works for the best interest of the organization.

Strengths / Skill Set:

- A people person who has a good understanding of self and of others.
- Kind and generous, and never too busy to do a favor.
- A great team player, excelling as a member of a group.
- Loyal, dedicated, and a hard worker.
- A good organizer and good at making sure things happen.
- Able to maintain good relationships with people.
- Energetic, spirited and passionate.
- Open to new experiences and like to take a flexible approach to most things.
- Excellent in finding new and different ways to approach problems and/or to achieve goals.
- Trustworthy, motivated, and hardworking.
- A fast learner and over achiever.
- Good communication and persuasive skills.

Professional qualifications:

Known to be proactive, has a great sense of initiative, team player and very well respected professional.

Highly motivated individual, with great passion for the ongoing development for better achievements.

Employment History:

- Counter Officer / Customer Service Agent. At Abed Tahan Home Appliances ,(Two certificates of achievements , Customer care certificate - Wynder Coaches -)

(Worked on data entry , updating system with new items barcodes , deliver/receive items between warehouses , managing clients accounts, scheduling deliveries , auditing , ...)

- Promoter at Sealco LG (Black goods).
- Manager at Nour Trading.

(Worked on updating system with new items, switching work shifts for each workers, collecting the restaurant daily income and outcome and paying bills , and was responsible for the daily restaurant's food restocking.)

- Assistant accounting at Xerox Copy Center.

Education:

High school: ST.Elle.

University: LIU-Beirut majoring in Accounting.

Languages:

- English (good)
- French (very good)
- Arabic (very good)

Computer Skills:

Microsoft Word, Power Point, Excel, POS BANK System.

Contact information :

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Personal Information:

Date of birth: 21-2-1992.

Place of birth: Beirut.

Sex: male.

Marital Status: single.